

# **JACK AND ARLENE DEVANY SCHOLARSHIP PROGRAM**

**Sponsored by: Clay Rural Water System, Inc.**

The Jack and Arlene DeVany Scholarship Program is designed to encourage and recognize the achievements of the members or children of members of the Clay Rural Water System and to assist them in bettering themselves by obtaining a higher education.

Three \$500.00 Scholarships will be awarded.

## **Eligibility:**

The following criteria must be met:

- Applicant must be a high school senior or full-time undergraduate college student who is a member or the child of a member of Clay Rural Water System.
- Must enroll as a full-time student in an accredited college, university or vocational/technical school.

## **Application Procedure:**

To apply for the Jack and Arlene DeVany Scholarship Program, applicants should submit:

- Completed application form.
- List of extra-curricular and community service activities.
- A letter of recommendation from a school related official.
- A statement written by you outlining your career goals and employment history.

## **Selection Criteria:**

The three recipients will be selected by a committee of Clay Rural Water System Board members. Qualification is based on submitting criteria including: extra-curricular and community activities, letter of recommendation and career goals. *Applications must be received or postmarked no later than March 10, 2010. Late applications will not be considered!*

Submit application materials to:

**Clay Rural Water System, Inc.  
30376 SD Hwy 19  
Wakonda SD 57073-6416**

## PROGRAM RULES

### JACK AND ARLENE DEVANY SCHOLARSHIP PROGRAM GENERAL GUIDELINES

#### 1. OVERVIEW OF THE PROGRAM

- 1.1 The Program** – The Jack and Arlene DeVany Scholarship is a scholarship program for members or the children of members of the Clay Rural Water System. It is the goal of the program to provide assistance to worthy scholarship recipients in bettering themselves by obtaining a higher education.
- 1.2 The Sponsors** – The program is sponsored and administered by the Clay Rural Water System and its Board of Directors.
- 1.3 Criteria** – Recipients of the scholarships will be selected by a committee of Clay Rural Water System Board members. Applicants will be pre-qualified by a review process based on three criteria: extra-curricular and community activities, letter of recommendation and career goals.
- 1.4 Scholarship Awards** – Three (3) \$500.00 scholarships will be awarded annually at the discretion of the Board of Directors.

#### 2. ELIGIBILITY AND APPLICATION PROCESS

- 2.1 Who is Eligible** – High School seniors or full-time undergraduate college students who are members or the children of members of the Clay Rural Water System are eligible. High School Seniors graduating from the following School Districts are eligible to apply: West Akron, Centerville, Irene-Wakonda, Dakota Valley, Alcester, Beresford, Elk Point-Jefferson, Gayville-Volin, Vermillion, and Viborg. Students who reside in the communities of Wakonda and Gayville and the Deer Run Housing Development are also eligible to apply. The applicant must be a student who is enrolled or will be enrolled in a full-time undergraduate course of study at an accredited, two-year or four-year college, university or vocational/technical school. The applicant must be a U.S. Citizen. Clay Rural Water System Scholarships will be awarded without regard to other awards, loans, or financial assistance the applicant may have obtained. Previous winners of the scholarship program are not eligible to apply a second time.
- 2.2 Availability** – All application materials are available from area school guidance counselors, from the Clay Rural Water System Office, or on the System's Website: [www.clayruralwatersystem.com](http://www.clayruralwatersystem.com).
- 2.3 The Application Form** – Applicants will submit a signed application form. If the applicant is under 18 years of age, the form must be signed by their parent or legal guardian.
- 2.4 Other Application Materials** – Applicants will submit the following: list of extra-curricular and community service activities; letter of recommendation from a school official; a statement written by you outlining your career goals and employment history.

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- 2.5 Application Time Frame** – Applications must be received or postmarked no later than March 10, 2010. Late applications will not be considered.
- 2.6 Where To Send Materials** – The application and all other completed materials should be sent to: Clay Rural Water System, Inc., 30376 SD Hwy 19, Wakonda, SD 57073-6416.
- 2.7 Rejected Applications** – Applications will be rejected if they fail to include required information. Rejected applications will not be considered.
- 2.8 Verification** – Clay Rural Water System reserves the right to request additional written or documentary information in support of any fact statement contained in application materials, before considering such statement in the selection process.

### **3. THE SELECTION PROCESS**

- 3.1 Procedure** – All applications will be assembled by the Clay Rural Water System Office Manager. A committee consisting of members of the Board of Directors will review a copy of each application and accompanying materials. Three winners and one alternate will be selected. Recipients will receive their award at the April monthly Board of Directors meeting. In the event one of the three winners becomes ineligible, the scholarship will be awarded to the alternate.
- 3.2 Notification** – The Clay Rural Water System Office Manager will promptly notify each applicant of his or her selection. All non-winning applicants will be notified as well.

### **4. AWARDS**

- 4.1 Scholarships** – Each recipient will receive a \$500.00 Scholarship.
- 4.2 Uses of Scholarship Funds** – The Scholarships are for the school year that will commence in the fall of the year after award, and the student must enter college or vocational school in the fall of the school year for which the scholarship is given. Checks will be made payable jointly to the student and the school's business office and must be endorsed by both parties. Payment will be in two equal installments; the first installment in August and the second in December.

### **5. MISCELLANEOUS**

#### **5.1 Address/Contact:**

**Clay Rural Water System, Inc.  
Attn: Office Manager  
30376 SD Hwy 19  
Wakonda SD 57073-6416  
(605) 267-2088  
[office@clayruralwater.com](mailto:office@clayruralwater.com)  
WebSite: [www.clayruralwatersystem.com](http://www.clayruralwatersystem.com)**

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**5.2 Rules** – These program rules set out the basic structure of the program. They are not, however, intended to be legally binding upon Clay Rural Water System, nor do they constitute the terms of a contract or an offer to contract. The Rules may be changed periodically (although they will not be changed retroactively) by Clay Rural Water System without notice.

# **JACK AND ARLENE DEVANY SCHOLARSHIP PROGRAM**

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*(Must be received or postmarked by March 10, 2010. Late Applications will not be considered!)*

1. Applicant Name: \_\_\_\_\_
2. Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_
3. Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
4. Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_
5. Parent or Legal Guardian Name(s): \_\_\_\_\_
6. School you are currently attending: \_\_\_\_\_  
School address: \_\_\_\_\_ Phone No. \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
7. Name of School Guidance Counselor: \_\_\_\_\_
8. Name and address of accredited school you are/will be attending in the fall:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Current Grade Level: \_\_\_\_\_  
(Example: High School Senior; College Freshman)
10. Are you a U.S. Citizen? \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Guardian (If Applicant under 18 yrs.)

\_\_\_\_\_  
Date