

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
NOVEMBER 22, 2011

On November 22, 2011 at 7:30 p.m. the regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order by President Bob Wood at the Water System Office. The following Directors were also present: Randy Erickson, Jim Ross, Duane Holoch, Tom Manning, Craig Nelson, Rick Peterson, Vic Hendriks and Glen Gilbertson. Also present were: Manager Greg Merrigan and Office Manager Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: Tom Manning & Randy Erickson - Crop Damage payments.

MINUTES: The minutes of the October 25, 2011 regular Board meeting were distributed previously. Minutes are approved. The Board Summary for October 25, 2011 regular meeting was distributed previously. Board summary is approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The October Financial Summary was received. A motion was made, seconded and carried to approve the transfers.

CHECK REGISTER: The November Check Register and December Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve the bills.

MANAGER'S REPORT: Greg Merrigan presented the November Manager's Report. He reported on FEMA reimbursement, Work Comp rating, Deer Run System, miscellaneous distribution and project work. The September Water Sales Report was also reviewed.

LEGAL REPORT: None.

SDARWS UPDATE: Rick Peterson and Glen Gilbertson reported on the Leadership training held Nov. 9-10 in Chamberlain. Delegates were selected for the ATC in January - they are Greg Merrigan, Rick Peterson and Glen Gilbertson. The NRWA Rally will be held Feb. 7 & 8, 2012 in Washington DC.

2010 PROJECT: Greg Merrigan presented the monthly project update. Motion was made, seconded and carried to authorize the President to sign Eatherly Constructors final paperwork.

AMR/LAGOON PROJECT: Greg Merrigan presented the Project update.

ANNUAL MEETING ALTERNATIVES: The three Annual Meeting Alternatives presented at the previous meeting was discussed. A fourth alternative of making no changes was added. A motion was made and seconded to select Alternative No. 3 (Open house format). A roll call vote was taken: 8 ayes, 0 nays; motion carried. The specifics of this alternative will be brought to the December board meeting.

2012 AUDIT SERVICES: A motion was made, seconded and carried to retain Quam & Berglin, CPA's to conduct the 2011 Audit.

ROUTINE OFFICE BUSINESS: Greg Merrigan reviewed the Routine Office Business for the month. A motion was made, seconded and carried to approve 11 Drop Services, five Membership Transfers and nine New Services.

OTHER ITEMS FOR DISCUSSION: Discussion was held on whether to have a Christmas Party or give a donation to local Food pantries instead. It was the consensus to give \$200 to each Clay Co. & Union Co. Food Pantries.

CALENDAR OF EVENTS: Nov. 24 & 25 - Office closed for Thanksgiving Holiday; Dec. 1 - SDARWS Bd. meeting in Sioux Falls; Dec. 22 - 10:00 a.m. Budget & regular board meeting at System Office; Dec. 26 - Office closed for Christmas Holiday.

SUPPLEMENTAL INFORMATION: Clay Co. Fair thank-you's; Employee thank-you's.

ADJOURNMENT: A motion was made, seconded and carried to adjourn at 8:51 p.m.