

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
SEPTEMBER 22, 2011

On September 22, 2011 at 7:30 p.m. the regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order by President Bob Wood at the Water System Office. The following Directors were also present: Jim Ross, Duane Holoch, Tom Manning, Craig Nelson, Rick Peterson, Vic Hendriks and Glen Gilbertson. Also present were Manager Greg Merrigan and Office Manager Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the August 25, 2011 regular Board meeting were distributed previously. Minutes are approved. The Board Summary for August 25, 2011 regular meeting was distributed previously. Board summary is approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The August Financial Summary was received. Transfers were approved by consensus.

CHECK REGISTER: The September Check Register and October Bills requiring pre-approval were presented for approval. Approved by consensus.

MANAGER'S REPORT: Greg Merrigan presented the September Manager's Report. He reported on miscellaneous distribution and project work. There is a conflict with the October Board meeting date; it was the consensus of the Board to change the meeting date to Tuesday, October 25th. The July Water Sales Report was also reviewed.

LEGAL REPORT: Greg Merrigan reported that Mike McGill has been working on a Policy update that Greg will review later on the Agenda.

SDARWS UPDATE: Rick Peterson reported on the Budget for the SDARWS and changes that have been made regarding membership dues. He will be attending the NRWA Conference in Louisville, KY, Oct. 4-6 as an official delegate for SDARWS.

2010 PROJECT: Greg Merrigan presented the monthly project update.

AMR/LAGOON PROJECT: Greg Merrigan presented the Project update. A bid opening for construction of the new lagoons will be held Sep. 30. A special teleconference may need to be called next week to approve the bids.

SCHOLARSHIP CHANGES: The Scholarship Program Rules were presented for review. They include the addition of an essay section that was reviewed previously by the Scholarship Committee. A motion was made, seconded and carried to approve the changes for the 2012 2013 year.

FLOOD ISSUES: Greg Merrigan presented information on the status of the flooded area of homes in southern Union County. He recommended billing the customers this month in hopes they would contact us about their future intentions with the property. An update was also given on assistance provided to CRWS by FEMA. Approximately \$47,000 in damages have been submitted.

ANNUAL MEETING ALTERNATIVES: Greg Merrigan presented the Board with three alternatives for future Annual Meetings.

REVISED POLICY NO. 106: Policy No. 106 has been revised by recommendation from our Auditor and was ready for review along with our Attorney's comments. A motion was made, seconded and carried to adopt revised Policy No. 106.

COUNTY SOFTWARE: Greg Merrigan presented information on software for mapping/legal/owner purposes used by Union County and now coming to Clay County.

ROUTINE OFFICE BUSINESS: Greg Merrigan reviewed the Routine Office Business for the month. Approved by consensus were six Drop Services, one Membership Transfer, and six New Services.

OTHER ITEMS FOR DISCUSSION: None.

CALENDAR OF EVENTS: Sept. 30, 2:00 p.m. - Open bids for Lagoon Project; Sept. 30 - Donna's 25th Anniversary at Clay RW; Oct. 25 - next regular Board meeting at 7:30 p.m.; Oct. 26 & 27 - Manager's Meeting in Deadwood.

SUPPLEMENTAL INFORMATION: None.

ADJOURNMENT: A motion was made, seconded and carried to adjourn at 8:48 p.m.