

**CLAY RURAL WATER SYSTEM, INC.
BOARD MEETING SUMMARY
NOVEMBER 24, 2009**

On November 24, 2009 at 7:30 p.m. the regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order by President Bob Wood at the System Office. The following directors were also present: Randy Erickson (arrived at 7:32 p.m.), Duane Holoch, Tom Manning, Rick Peterson, Vic Hendriks, Craig Nelson and Glen Gilbertson. Also present were Manager Greg Merrigan and Office Manager Donna Henriksen.

In the absence of the Secretary, Bob Wood appointed Randy Erickson as acting Secretary.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

MINUTES: The minutes of the October 22, 2009 regular Board meeting and the minutes of the November 9, 2009 special Board meeting were distributed previously. Minutes were approved as presented. A motion was made, seconded and carried to approve the Board Summary for October 22, 2009.

VISITORS TO BE HEARD: None

FINANCIAL STATEMENT: The October Financial Summary was received. Short term obligations and cash flow was discussed. A motion was made, seconded and carried to approve the transfer of funds.

BILLS FOR PAYMENT: The November Bills for Payment and December Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the November Manager's Report.

LEGAL REPORT: Greg Merrigan reported on several issues the System attorney is dealing with.

ANNUAL TECHNICAL CONFERENCE: The following were selected as Delegates and Alternates to the Annual Technical Conference in Pierre Jan. 12-14. Delegates will be: Glen Gilbertson, Rick Peterson and Greg Merrigan. Alternates will be: Randy Erickson, Tom Manning and Craig Nelson.

STATE DIRECTOR: Rick Peterson was nominated to serve a three year term on the SDARWS State Board.

NATIONAL RURAL WATER RALLY: The Rally will be held Feb. 8-10 in Washington, DC.

2010 PROJECT: Greg Merrigan presented the monthly project report.

CLAY RW TOWERS – ANTENNA USE: A request from Long Lines to place a bank of cellular antennas on the Wynstone water tower was discussed. Correspondence from the

Wynstone Homeowners Association Board was reviewed. A motion was made, seconded and carried to approve the request and provide the terms of the agreement to Long Lines.

EXECUTIVE SESSION: An Executive Session was held to discuss personnel issues. A motion was made, seconded and carried to offer a Contract to the Manager for 2010.

2010 BUDGET INPUT: The Manager asked the Board for their input for budget items for the 2010 Budget.

2009 AUDIT SERVICES: A motion was made, seconded and carried to retain Quam & Berglin, CPA's for the 2009 Audit.

TOWN OF GAYVILLE CONTRACT OPERATIONS: Greg Merrigan reported on a request from the Town of Gayville to offer contract operations as they have lost their certified operator. Following discussion, a motion was made, seconded and carried to deny the request.

ROUTINE OFFICE BUSINESS: Greg Merrigan reviewed the Routine Office Business for the month. A motion was made, seconded and carried to approve five Drop Services, four Membership Transfers, and five New Services.

OTHER ITEMS FOR DISCUSSION: None.

CALENDAR OF EVENTS: Nov. 26 & 27 – Office closed for Thanksgiving Holiday; Dec. 2 – SDARWS Policy Committee Meeting in SFX; Dec. 3 – SDARWS Board Meeting in SFX; Dec. 6 – Clay RW Christmas Party at the Winery in Vermillion; Dec. 22 – next regular Board meeting, 9:00 a.m. & 1:00 p.m.; Dec. 24 – office closes at noon; Dec. 25 – Office closed for Christmas Day.

SUPPLEMENTAL INFORMATION: None.

ADJOURNMENT: A motion was made, seconded and carried to adjourn at 8:50 p.m.