

CLAY RURAL WATER SYSTEM, INC.
BOARD MEETING SUMMARY
MAY 28, 2009

On May 28, 2009 at 7:37 p.m. the monthly meeting of the Clay Rural Water System, Inc. Board of Directors was called to order by Board President Robert Wood at the System Office. The following directors were also present: Randy Erickson, Jim Ross (arrived at 7:40 p.m.), Duane Holoch, Tom Manning, Rick Peterson, and Craig Nelson. Also present were: Greg Merrigan, Donna Henriksen, Attorney, Mike McGill, and scholarship winner, Shannon Jepsen.

ADOPT AGENDA: A motion was made and seconded to adopt the Agenda. Motion carried unanimously.

MINUTES: The minutes of the April 21, 2009 regular Board meeting were distributed previously. The minutes were approved as amended. A motion was made and seconded to approve the Board Summary for April 21, 2009. Motion carried unanimously.

VISITORS TO BE HEARD: None.

A motion was made and seconded to suspend the rules and move up Agenda Item 11A. Motion carried unanimously.

SCHOLARSHIP RECIPIENT: Shannon Jepsen, one of the two Scholarship winners, was present to meet with the Board. Shannon will be attending SDSU to major in Biology and eventually pre-med.

A motion was made and seconded to suspend the rules and moved up Agenda Item 12A. Motion carried unanimously.

VERMILLION NOW DONATION: Steve Howe and Robert Nelson, representing Vermillion NOW were present to present information to the Board about Vermillion NOW. President Bob Wood thanked them for their presentation. A motion was made and seconded to approve a cash donation to Vermillion NOW. Discussion followed. Motion was lost.

FINANCIAL STATEMENTS: The April Financial Summary was received. A motion was made, seconded and carried to approve the transfer of funds.

BILLS FOR PAYMENT: A motion was made, seconded and carried to approve the May Bills for Payment and the June Bills requiring pre-approval.

MANAGER'S REPORT: Greg Merrigan presented the May Manager's Report. He noted Clay RW received recognition from DENR for complying with all drinking water regulations for 2008; the current issue of QOT is at the printer; had very few comments on the rate adjustment; would like to host an Open House at the Wynstone Water Plant sometime this summer and noted meetings he attended along with distribution, and general and administrative activities performed by the Staff.

LEGAL REPORT: Mike McGill reviewed his written report.

SDARWS UPDATE: Jim Ross reported on the NRWA Rally he attended in Washington, DC. Rick Peterson will give his report on both SDARWS meetings at the next meeting.

2010 PROJECT: Greg Merrigan reviewed the 2010 Improvements Project Update. There are two bills to be paid. A motion was made and seconded to pay these bills and approve Project items as presented. Motion carried unanimously.

RIVER PRESERVE: Greg Merrigan reviewed information on providing water and sewer service to the project. A motion was made and seconded that we require the developer to pay all costs for water and sewer up front. Discussion followed. Motion carried unanimously.

ELECTRIC BILLING: Greg Merrigan presented information to the Board on an electrical billing issue. A motion was made and seconded to approve the suggested billing resolution. Motion carried unanimously.

WEBSITE: Clay RWS has received a request to advertise on a website. A motion was made and seconded to advertise on the website. Discussion. Motion is lost.

JACK DEVANY MEMORIAL: Greg Merrigan reviewed several memorial options for Jack DeVany. A motion was made and seconded to implement the options. Motion carried unanimously.

MEMBER NOTIFICATION: Greg Merrigan reviewed the notification process used for a recent public hearing on a funding application. Merrigan discussed options to notify members of special meetings and public hearings. A policy will be drafted for review at the next meeting.

CREDIT CARD POLICY: The Board reviewed Policy No. 208 with the addition of the convenience fee for credit card use. A motion was made and seconded to approve the revised Policy. Motion carried unanimously.

EXECUTIVE SESSION TO DISCUSS LEGAL MATTERS: The Board moved to go into executive session at 9:40 p.m. to discuss legal matters. Attorney McGill was excused. The Board came out of executive session at 9:52 p.m.

ROUTINE OFFICE BUSINESS: A motion was made, seconded and carried to approve six Drop Services; one Membership Transfer, and thirteen New Services.

OTHER ITEMS FOR DISCUSSION: None.

CALENDAR OF EVENTS: June 3 – Policy Committee meeting in Spearfish; June 4 – SDARWS Board meeting in Spearfish; June 14-18 AWWA Conference in San Diego; June 25 – next regular Board meeting, 7:30 p.m., System Office.

SUPPLEMENTAL INFORMATION: Thank you from EPJ After Prom; thank you from Sioux Empire Water Festival; thank you from Vermillion HS for Scholarships.

ADJOURNMENT: Tom Manning moved to adjourn at 10:00 p.m. Second by Duane Holoch. Motion carried unanimously.