

CLAY RURAL WATER SYSTEM, INC.
BOARD MEETING SUMMARY
MARCH 26, 2009

On March 26, 2009 at 7:33 p.m. the monthly meeting of the Clay Rural Water System, Inc. Board of Directors was called to order by Board President Craig Nelson at the System Office. The following directors were also present: Randy Erickson, John Haver, Jim Ross, Duane Holoch, Tom Manning, Bob Wood, Vic Hendriks, Rick Peterson, and Glen Gilbertson. Also in attendance were: Manager Greg Merrigan and Office Manager Donna Henriksen.

ADOPT AGENDA: A motion was made and seconded and carried to adopt the Agenda.

MINUTES: The minutes of the February 27, 2009 regular Board meeting, the minutes of the March 10, 2009 special Board meeting, and the Board Summary for February 27, 2009 were reviewed. They were approved as printed.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The February Financial Statements were presented. A motion was made, seconded and carried to approve the transfer of funds.

BILLS FOR PAYMENT: A motion was made and seconded and carried to approve the March Bills for Payment and the April Bills requiring pre-approval.

MANAGER'S REPORT: Greg Merrigan presented the March Manager's Report. He discussed the 2009 Work Comp renewal; the April QOT edition; the River Preserve and noted various meetings he had attended along with distribution, and general and administrative activities performed by the Staff. Also included was the January, 2009 Water Sales Report.

LEGAL REPORT: Legal matters were discussed.

SDARWS UPDATE: Rick Peterson reported he will be attending the SDARWS Meeting April 2 at Chamberlain. Jim Ross will be attending the NRWA Rally in Washington, DC April 19-22.

DISPOSE OF USED COPIER: Disposal of the copier was discussed.

BOARD RETREAT FOLLOW-UP: The Board reviewed the "To-Do List" from the Board Retreat.

2010 PROJECT: Discussion was held on the 2010 Improvements Project. A motion was made and seconded to change the proposed hookup fee to \$1235.00 + \$300 aid to construction for a total of \$1535.00. Motion carried unanimously. A motion was made and seconded to adopt Resolution #09-01 to authorize submittal of DENR Consolidated Grant application and authorize the Officers to sign the Resolution. Motion carried unanimously. Greg Merrigan reviewed an alternate funding package asking for more grant funds. A motion was made and seconded to submit a revised budget with the funding application. Motion carried unanimously.

BYLAWS CHANGE: The Board reviewed the proposed Bylaws Changes that were discussed at the Board Retreat. A motion was made and seconded to approve the changes. Discussion was

held on the date of a special meeting to adopt these changes. An amended motion was made and seconded to set the date of the special meeting as July 23, 2009 at 7:00 p.m. at the System Office. Motion carried unanimously. Vote called for on original motion – motion carried.

SCHOLARSHIP SELECTIONS: The Scholarship Committee is recommending the scholarships be awarded to Michael Oberle of Vermillion and Shannon Jepsen of Meckling; Andrew Ganschow of Wakonda was chosen as alternate. A motion was made and seconded and carried to accept the committee's recommendation.

ANNUAL MEETING PREVIEW: Notes from the upcoming Annual Meeting were reviewed.

ANNUAL OPERATION REPORT: Greg Merrigan presented the Annual Operations Report.

CREDIT CARD, ACH INFORMATION: The Board reviewed the charges the System incurs with credit/debit card and ACH use. A motion was made and seconded to start the process of charging \$3/\$100 transaction for credit/debit card use. Motion carried unanimously.

SODA ASH BIDS: Bids were reviewed for Soda Ash. A motion was made and seconded to accept the low bid of Brenntag pacific of Dickinson, ND. Motion carried unanimously.

ROUTINE OFFICE BUSINESS: A motion was made and seconded to approve four Drop Services; two Membership Transfers; three New Services and three Bad Debts.

OTHER ITEMS FOR DISCUSSION: The Board reviewed a CoBank News Release.

CALENDAR OF EVENTS: April 1 – RW Policy Committee Meeting in Chamberlain; April 2 – SDARWS Board Meeting in Chamberlain; April 16 – QOT Meeting in Mitchell; April 19-22 – NRWA Rally in Washington, DC; April 21 – next regular Board meeting, 7:30 p.m., System Office; April 29 & 30 – Manager's Meeting in Chamberlain.

SUPPLEMENTAL INFORMATION: Thank you from Gayville Fire & Rescue.

ADJOURNMENT: Craig Nelson declared the meeting adjourned at 9:45 p.m.