

**SUMMARY  
CLAY RURAL WATER SYSTEM, INC.  
BOARD OF DIRECTORS – REGULAR  
JANUARY 28, 2016**

**The regular meeting** of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:27 p.m. by President Bob Wood at the Water System Office. Directors present were: David Reiff, Jim Schurdevin, Duane Holoch, Pat Manning, Randy Ronning, Randy Huot, Bob Wood, Vic Hendriks, and Glen Gilbertson. Also present were: Manager Greg Merrigan and Office Manager, Donna Henriksen.

**ADOPT AGENDA:** Item 13C Sioux Empire Water Festival and 13D March meeting date were added to the Agenda. A motion was made, seconded and carried to approve the revised Agenda.

**DIRECTOR CONFLICT WITH AGENDA ITEMS:** None.

**MINUTES:** The minutes of the December 22, 2015 special and regular Board meetings were distributed previously. Minutes were approved. The Board Summaries for December 22, 2015 special & regular meetings were distributed previously. Board summaries were approved.

**VISITORS TO BE HEARD:** None.

**FINANCIAL STATEMENTS:** The December Financial Summary was received. A motion was made, seconded and carried to approve the five financial transfers. Checkbook balance was reviewed.

**CHECK REGISTER:** The January Check Register and February Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

**MANAGER'S REPORT:** Greg Merrigan presented the January Manager's Report, including: New Fluoride Regs; annual audit; Clay County Zoning; Year-end activities; meetings attended and miscellaneous distribution work. December Water Sales Report was also reviewed.

**LEGAL REPORT:** Greg Merrigan reported that Mike McGill has been monitoring Legislation in Pierre concerning Non-Profit Corporations.

**SDARWS UPDATE:** Greg Merrigan reported on the ATC in Pierre that he and Glen attended. Glen Gilbertson gave a report on the Rural Water Center Annual Meeting. The NRWA Legislative Rally will be held Feb. 18-20 in Washington, DC.

**DIRECTOR ELECTION PROCESS:** Dave Reiff gave the Nominating Committee report. All three candidates up for re-election are filing Notice of Intent Forms - Randy Huot in Dist. I; Duane Holoch in Dist. II; and Jim Schurdevin in Dist. III. Bob Wood announced the District Election Board of: Mike McGill, Attorney; Randy Ronning, Board Representative; Tom Manning from Dist. I; Dave Heeren from Dist. II; and Amanda Adams from Dist. III. They will run the District Elections on Friday, March 4th.

**GAYVILLE COMPENSATION:** Greg Merrigan reported that no new users were connected to the Gayville line in 2015, so no compensation is due to the Town of Gayville.

**COMMITTEE REPORTS:** Dave Reiff presented the Employee Relations Committee report. A motion was made and seconded to accept the report and the 10 recommended changes. Motion carried.

Pat Manning presented the Policy Committee report. A motion was made and seconded to accept the report and the three recommended changes. Motion carried.

**SIoux EMPIRE WATER FESTIVAL:** A donation request was reviewed from the Sioux Empire Water Festival. A motion was made, seconded and carried to donate \$100.00 to the Festival.

**MARCH MEETING DATE:** The March Board meeting date was changed as it conflicts with Holy Week. A motion was made, seconded and carried to change the meeting to March 31.

**ROUTINE OFFICE BUSINESS:** The Board reviewed the Routine Office Business for the month. One Drop Service, four New Services and No Bad Debts were agreed to by unanimous consent.

**OTHER ITEMS FOR DISCUSSION:** None.

**CALENDAR OF EVENTS:** January 28 & 29 - 2015 Audit; Feb. 3 & 4 - Manager's Meeting in Pierre; Feb. 18 - Long Range Planning, Winery, Vermillion ( possibility that this could be postponed); Feb. 25 - next regular Board meeting, 7:30 p.m., System Office.

**SUPPLEMENTAL INFORMATION:** Thank you's were received from: Area Food Pantries; Employees; and Clay County Cubs 4-H Club.

**ADJOURNMENT:** Motion was made, seconded and carried to adjourn at 9:10 p.m.