

**SUMMARY  
CLAY RURAL WATER SYSTEM, INC.  
BOARD OF DIRECTORS – REGULAR  
OCTOBER 22, 2015**

**The regular meeting** of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:26 p.m. by President Bob Wood at the System Office. Directors present were: David Reiff, Jim Schurdevin, Duane Holoch, Pat Manning, Randy Huot, Randy Ronning, Bob Wood, Vic Hendriks, and Glen Gilbertson. Also present were: Manager Greg Merrigan, and Office Manager Donna Henriksen.

**ADOPT AGENDA:** A motion was made, seconded and carried to adopt the Agenda.

**DIRECTOR CONFLICT WITH AGENDA ITEMS:** None.

**MINUTES:** The minutes of the September 22, 2015 regular Board meeting were distributed previously. Minutes are approved. The Board Summary for the September 22, 2015 regular meeting was distributed previously. Board summary was approved.

**VISITORS TO BE HEARD:** None.

**FINANCIAL STATEMENTS:** The September Financial Summary was received. A motion was made, seconded and carried to approve the six financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed by Greg Merrigan.

**CHECK REGISTER:** The October Check Register and Nov. Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

**MANAGER'S REPORT:** Greg Merrigan presented the October Manager's Report. He discussed the following: Workplan, AMR System, Annual Rural Water Survey, meetings attended and miscellaneous operating activities. The Board viewed a slide presentation of the aerator replacement. The September Water Sales report was reviewed.

**LEGAL REPORT:** None.

**SDARWS UPDATE:** Glen Gilbertson the NRWA Water Pro Conference in Oklahoma City Sept. 28 - 30. SDARWS Leadership Training will be held Nov. 18 & 19 in Pierre. Greg, Glen, Dave and Pat will be attending.

**COBANK BYLAWS CHANGE:** A motion was made, seconded and carried to take this item off the table. A motion was made, seconded and carried to vote for the Bylaws change.

**ANNUAL RATE REVIEW:** It was agreed by unanimous consent to discuss the rate review at the November meeting.

**ANNUAL MEETING OPTIONS:** A motion was made, seconded and carried to have an Open House at the Wakonda Water Plant in 2016.

**SET DISTRICT ELECTON & ANNUAL MEETING DATES:** A motion was made, seconded and carried to hold the District Elections (if needed) on Friday, March 4, 2016. A motion was made, seconded and carried to hold the Open House on Thursday, April 7, 2016.

**2016 SCHOLARSHIP PROGRAM:** A motion was made, seconded and carried to authorize the 2016-2017 Scholarship Program.

**HEALTH INSURANCE RENEWAL:** Manager Merrigan reviewed the Health Insurance Renewal and is recommending staying with the current plan. A motion was made, seconded and carried to approve his recommendation.

**MANAGER'S EVALUATION PROCEDURE:** President Bob Wood collected the Manager Evaluations and appointed a Committee of: Vic H., Randy R., Jim S., and Pat M. to review the evaluations and report to the full Board in November.

**ROUTINE OFFICE BUSINESS:** Greg Merrigan reviewed the Routine Office Business for the month. One Drop Service and 15 New Services were agreed to by unanimous consent.

**OTHER ITEMS FOR DISCUSSION:** None.

**CALENDAR OF EVENTS:** Oct. 28 & 29 - Manager's Meeting in Pierre; Nov. 11 - Office closed for Veteran's Day; Nov. 18 & 19 - SDARWS Leadership Training in Pierre; Nov. 24 - next regular Board meeting (Tuesday), 7:30 p.m., System Office; Nov. 26 & 27 Office closed for Thanksgiving Holiday; Feb. 18, 2016 - CRW Long Range Planning Session at the Winery, Vermillion.

**SUPPLEMENTAL INFORMATION:** Thank you from Clay County 4-H, Field to Table and Park Jefferson Speedway.

**ADJOURNMENT:** A motion was made, seconded and carried to adjourn at 8:39 p.m.