

**SUMMARY OF BOARD MINUTES
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
OCTOBER 25, 2016**

Call to Order: The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:27 p.m. by President Bob Wood at the Water System Office. Directors present were: David Reiff, Jim Schurdevin, Duane Holoch, Pat Manning, Bob Wood, Vic Hendriks, and Glen Gilbertson. Absent excused were: Randy Ronning and Randy Huot. Also present were: Manager Greg Merrigan, and Office Manager, Donna Henriksen. In the absence of the Secretary, Bob Wood appointed David Reiff to be acting Secretary.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the September 22, 2016 Board meeting were distributed previously. Minutes were approved. The Board Summary for September 22, 2016 meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The September Financial Summary was received. A motion was made, seconded and carried to approve the seven financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. Greg Merrigan reviewed the Allocation of Costs.

CHECK REGISTER: The October Check Register and November Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the October Manager's Report; he presented information on the cost of a 2016 new vehicle. He noted meetings attended, and miscellaneous distribution work. September Water Sales Report was also reviewed.

LEGAL REPORT: Greg Merrigan reported that Mike McGill has been working on a Legal Issue.

SDARWS UPDATE: Glen Gilbertson reported on what has been happening with the Rural Water Center. He also noted the Leadership Conference that will be held Nov. 16 & 17 in Pierre and the ATC coming up Jan. 10-12, 2017.

UNFINISHED BUSINESS: None.

2017-18 SCHOLARSHIP PROGRAM: Donna Henriksen presented the 2017-18 Scholarship Information. A motion was made, seconded and carried to offer up to three (3) \$500 Scholarships.

INPUT ON 2017 BUDGET & RATES: Greg Merrigan asked for input for the 2017 Budget.

TERRITORIAL ISSUE: Greg Merrigan presented information on a potential Territorial Issue.

ANNUAL MEETING OPTIONS - SET DATE: It was the Board's consensus to again hold an Open House format for the Annual Meeting. It will be held at the Wakonda Plant on Thursday, April 6, 2017.

DISTRICT ELECTIONS DATE: District Elections will be held, if needed, on Friday, March 3, 2017.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month. A motion was made, seconded and carried to approve one Drop Service; 15 New Members, and no Bad Debts.

OTHER ITEMS FOR DISCUSSION: None.

CALENDAR OF EVENTS: Oct. 26 & 27 - Manager's Meeting in Deadwood; Nov. 11 - Office closed for Veteran's Day Holiday; Nov. 16 & 17 - Leadership Conference in Pierre; Nov. 22 (Tuesday) - next regular Board meeting, 7:30 p.m., System Office; Nov. 24 & 25 - Office closed for Thanksgiving Holiday; Jan. 10-12, 2017 - ATC, Pierre.

SUPPLEMENTAL INFORMATION: None.

ADJOURNMENT: Motion was made, seconded and carried to adjourn at 9:03 p.m.