

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
DECEMBER 20, 2016**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 1:04 p.m. by President Bob Wood at the Water System Office. Directors present were: David Reiff, Jim Schurdevin, Duane Holoch, Pat Manning, Randy Ronning, Randy Huot, Bob Wood, Vic Hendriks, and Glen Gilbertson. Also present were: Manager Greg Merrigan, and Office Manager, Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the November 22, 2016 Board meeting were distributed previously. Minutes were approved. The Board Summary for November 22, 2016 meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The November Financial Summary was received. A motion was made, seconded and carried to approve the five financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. Greg Merrigan reviewed the Allocation of Costs.

CHECK REGISTER: The December Check Register and January Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the December Manager's Report; he presented information on an Insurance Claim; QOT; sale of Ford Ranger. He noted meetings attended, and miscellaneous distribution work. November Water Sales Report was also reviewed.

LEGAL REPORT: Attorney, Mike McGill, is working on a couple of issues.

SDARWS UPDATE: Glen Gilbertson reported on the Meetings he attended Nov. 30 & Dec. 1 in Sioux Falls. He also gave an update on the Rural Water Center. Glen Gilbertson and Greg Merrigan will be attending the ATC Jan. 10-12, 2017 in Pierre as Delegates.

UNFINISHED BUSINESS: None.

DIRECTOR ELECTION PROCESS, APPOINT NOMINATING COMMITTEE: Manager Merrigan reviewed the District Election process. Bob Wood appointed a nominating committee of: Dave Reiff, Duane Holoch, and Pat Manning. A motion was made, seconded and carried to approve the nominating committee selection.

CONFIRM 2017 BOARD MEETING DATES: Manager Merrigan presented the proposed 2017 Board meeting dates. A motion was made, seconded and carried to approve the dates.

2017 COMMITTEE MEETING DATES: A motion was made, seconded and carried to set the Committee Meeting Date on August 24, 2017 at 6:00 p.m.

SIGN MANAGER'S CONTRACT: A motion was made, seconded and carried to authorize Board President, Bob Wood, to sign the Manager's Contract for 2017.

ANNUAL LOBBYING MOTION: Manager Merrigan presented the Annual Lobbying Motion: "To authorize any Director or Employee of the Clay Rural Water System to lobby during the 2017 Legislative Session on behalf of Clay Rural Water System, the SD Association of Rural Water Systems or any other entity that promotes a common cause." A motion was made, seconded and carried to approve the Lobbying motion.

POSSIBLE FDIC EOY TRANSFER: A motion was made and seconded to transfer monies, if deemed necessary, from First Premier Bank before the end of year. Motion carried.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month. All business was agreed to by unanimous consent, including one drop service, nine new members, and five bad debts.

OTHER ITEMS FOR DISCUSSION: Manager Merrigan presented an article on misspent federal dollars.

CALENDAR OF EVENTS: Dec. 26 - Office closed for Christmas Holiday; Jan. 2 - Office closed for New Year's Holiday; Jan. 10-12, 2017 - ATC, Pierre; Jan. 24 & 25 - 2016 Audit; Jan. 26 - next regular Board meeting, 7:30 p.m., System Office.

SUPPLEMENTAL INFORMATION: Several thank you's were received from 4-H Clubs.

ADJOURNMENT: Motion was made, seconded and carried to adjourn at 1:50 p.m.