

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
DECEMBER 30, 2014**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 1:02 p.m. by President Bob Wood at the Water System Office. Directors present were: Randy Erickson, Jim Schurdevin, Duane Holoch, Tom Manning, Randy Ronning, Randy Huot, Bob Wood, Vic Hendriks, and Glen Gilbertson. Also present were: Manager Greg Merrigan and Office Manager, Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to approve the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the November 25, 2014 regular Board meeting were distributed previously. Minutes were approved. The Board Summary for November 25, 2014 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The November Financial Summary was received. Transfers were agreed to by unanimous consent. Checkbook balance was reviewed. Treasurer reviewed the Bank Statements.

CHECK REGISTER: The December Check Register and January Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the December Manager's Report, including: QOT, Health Insurance renewal; AMR Project; Work Comp rating; meetings & misc. and miscellaneous distribution work. October Water Sales Report was also reviewed.

LEGAL REPORT: None.

SDARWS UPDATE: Glen Gilbertson reported on the SDARWS Board meeting he attended on December 4th.

UNFINISHED BUSINESS: None.

DIRECTOR ELECTION PROCESS: Greg Merrigan reviewed the District Election process. Bob Wood appointed a Nominating Committee of: Randy Huot from Dist. I; Duane Holoch from Dist. II; and Jim Schurdevin from Dist. III.

2015 BOARD MEETING DATES: The 2015 Board meeting dates were presented for approval. A motion was made, seconded and carried to adopt the dates as presented.

2015 COMMITTEE MEETINGS: The Board reviewed the date and times for Committee Meetings. Employee Relations meets at 9:30 a.m., January 21 at Whimp's. Committee is: Tom Manning, Jim Schurdevin, Randy Ronning, and Randy Huot. Policy Committee meets the same day at 1:00 p.m. Committee is: Glen Gilbertson, Duane Holoch, Vic Hendriks, and Randy Erickson.

SIGN MANAGER'S CONTRACT: A motion was made and seconded that the President sign the Manager's Contract for 2015. Motion carried.

ANNUAL LOBBYING MOTION: A motion was made to authorize any Director or Employee of the Clay Rural Water System to lobby during the 2015 Legislative Session on behalf of Clay Rural Water System, the SD Association of Rural Water Systems or any other entity that promotes a common cause. Second. Motion carried.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month. Three Drop Service and 15 New Services were approved by unanimous consent.

OTHER ITEMS FOR DISCUSSION: A request was reviewed from the SD State Fair Foundation regarding a capital campaign. Tom Manning discussed the project. No action was taken. A request for donations from the Wakonda Community Health Foundation was reviewed. No action was taken. A motion was made and seconded to offer the Employees a \$100 year-end bonus. Motion carried.

CALENDAR OF EVENTS: Jan. 1 - Office closed for New Year's Day Holiday; Jan. 13-15, ATC in Pierre; Jan. 21 - Committee Meetings at Whimp's; Jan. 22 - next regular Board meeting, 7:30 p.m., System Office; Jan. 26 & 27 - 2014 Audit.

SUPPLEMENTAL INFORMATION: Thank you's from Clay County 4-H.

ADJOURNMENT: Motion was made, seconded and carried to adjourn at 1:49 p.m.

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – SPECIAL
DECEMBER 30, 2014

A special meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 9:33 a.m. by President Bob Wood at the Water System Office. Directors present were: Randy Erickson (arrived at 9:37 a.m.), Jim Schurdevin, Duane Holoch, Tom Manning, Randy Ronning, Randy Huot, Bob Wood, Vic Hendriks, and Glen Gilbertson. Also present were: Manager Greg Merrigan and Janice Lyso (from 9:35 - 9:45 a.m.).

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

2015 PROPOSED BUDGET & WORK PLAN: Janice Lyso discussed how revenue projections are developed. Greg Merrigan reviewed the proposed 2015 Budget and Work Plan. A motion was made, seconded and carried to approve the 2015 Budget and 2015 Work Plan as presented.

ATTORNEY PRESENTATION: Attorney Mike McGill arrived at 11:44 a.m. and talked to the Board on their "Role as a Board Member."

ADJOURNMENT: A motion was made and seconded to adjourn at 12:18 p.m. Motion carried.