

**SUMMARY  
CLAY RURAL WATER SYSTEM, INC.  
BOARD OF DIRECTORS – REGULAR  
FEBRUARY 24, 2015**

**The regular meeting** of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:27 p.m. by President Bob Wood at the Water System Office. Directors present were: Randy Erickson, Duane Holoch, Tom Manning, Randy Ronning, Jim Schurdevin, Bob Wood, Vic Hendriks, and Glen Gilbertson. Absent excused was Randy Huot. Also present was: Manager Greg Merrigan.

**ADOPT AGENDA:** A motion was made, seconded and carried adopt the Agenda.

**DIRECTOR CONFLICT WITH AGENDA ITEMS:** None.

**MINUTES:** The minutes of the January 22, 2015 regular Board meeting were distributed previously. Minutes were approved. The Board Summary for the January 22, 2015 regular meeting was distributed previously. Board summary was approved.

**VISITORS TO BE HEARD:** None.

**FINANCIAL STATEMENTS:** The January Financial Summary was received. A motion was made, seconded and carried to approve the five transfers. Checkbook balance was reviewed.

**CHECK REGISTER:** The February Check Register and March Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

**MANAGER'S REPORT:** Greg Merrigan presented the February Manager's Report, including: Bulk meter billing adjustment; Quarterly Manager's meeting; AMR Project; Safety milestone; meetings & and miscellaneous plant and distribution work. December Water Sales Report was also reviewed.

**LEGAL REPORT:** None.

**SDARWS UPDATE:** Glen Gilbertson reported the National Rural Water Annual Conference will be held in Oklahoma City September 28-30.

**DISTRICT ELECTION UPDATE:** Greg Merrigan updated the Board on the District Election process. New Directors will be seated at the March 26 monthly meeting.

**ANNUAL MEETING REVIEW:** Greg Merrigan reviewed plans for the Annual Meeting scheduled for March 28 at the 4-H Center in Vermillion. Tom Manning agreed to give the Treasurers Report.

**EMPLOYEE RELATIONS COMMITTEE REPORT:** Tom Manning presented the committee report. The committee met January 21, 2015 and reviewed the Employee Policies. Motions were made, seconded and carried to approve the Committee's recommended changes.

**POLICY COMMITTEE REPORT:** Randy Erickson presented the committee report. The committee met January 21, 2015 and reviewed the Articles of Incorporation, Bylaws and Policies 100-400. Motions were made, seconded and carried to approve the Committee's recommended changes.

**BOARD MEMBER RECOGNITION:** Outgoing Directors Tom Manning and Randy Erickson were recognized for their service to the Board of Directors. Each received a plaque and gift.

**ROUTINE OFFICE BUSINESS:** The Board reviewed the Routine Office Business for the month. A motion was made, seconded and carried to approve one Drop Service and five New Services.

**OTHER ITEMS FOR DISCUSSION:** A letter from Jim Maras of CoBank was reviewed; an article from the Iowa Farmer Today magazine dealing with a lawsuit by the City of Des Moines Waterworks against three counties in northwest Iowa was discussed. President Wood discussed the scholarship program and appointed Vic Hendriks, Jim Schurdevin and Duane Holoch to the review committee. A motion was made, seconded and carried to approve the appointments.

**CALENDAR OF EVENTS:** Mar. 4 – Safety Training; Mar. 17 – One Call breakfast; Mar. 26 - next regular Board meeting, 7:30 p.m., System Office; Mar. 28 – Audit and Annual meeting – 4-H Center in Vermillion.

**SUPPLEMENTAL INFORMATION:** Thank-you's from Vermillion Food Pantry and Clay County 4-H Club.

**ADJOURNMENT:** Motion was made, seconded and carried to adjourn at 8:49 p.m.