

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
FEBRUARY 28, 2017**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:23 p.m. by President Bob Wood at the Water System Office. Directors present were: David Reiff, Jim Schurdevin, Duane Holoch, Pat Manning, Randy Ronning, Randy Huot, Bob Wood, Vic Hendriks, and Glen Gilbertson. Also present were: Manager Greg Merrigan, and Office Manager, Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the revised Agenda. Changes included changing the date and adding Item 14A2.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the January 26, 2017 regular Board meeting were distributed previously. Minutes were approved. The Board Summary for January 26, 2017 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The January Financial Summary was received. A motion was made, seconded and carried to approve the five financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. Greg Merrigan reviewed the Allocation of Costs.

CHECK REGISTER: The February Check Register and March Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the February Manager's Report; he presented information on an Insurance Claim; AMR battery voltage; Town of Wakonda meter reading; and Cybersecurity testing. He noted meetings attended, and miscellaneous distribution work. January Water Sales Report was also reviewed.

LEGAL REPORT: Attorney, Mike McGill, is working on a couple of issues and will chair District Elections on Friday, March 3, 2017.

SDARWS UPDATE: Glen Gilbertson reported on NRWA Rally he attended in DC. His next Board meeting is April 5 in Pierre.

The Board viewed a Legislative Video Update from Attorney, Margo Northup.

DISTRICT ELECTIONS: Manager Merrigan reviewed the procedure for the upcoming District Election.

DAKOTA RESOURCES DONATION REQUEST: Manager Merrigan presented information on Dakota Resources, an organization that promotes economic development in rural South Dakota communities. A motion was made, seconded and carried to donate \$250.

LIME SLUDGE LAGOON CLEANING BIDS: A motion was made and seconded to table this item. Motion carried.

2016 ANNUAL OPERATIONS REPORT: Manager Merrigan reviewed the 2016 Operations Report.

RETIRING DIRECTOR RECOGNITION: President Bob Wood presented retiring Director, Vic Hendriks, with a plaque of appreciation and a gift.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month A motion was made, seconded and carried to approve two Drop Services, six New Services and no Bad Debts.

OTHER ITEMS FOR DISCUSSION: Manager Merrigan reviewed an article on an Iowa Supreme Court ruling.

CALENDAR OF EVENTS: March 3 – District Election Teleconference; March 23 – next regular Board meeting, 7:30 p.m. System Office – New Director will be seated.

SUPPLEMENTAL INFORMATION: None.

ADJOURNMENT: Vic Hendriks made a motion to adjourn at 8:53 p.m., second by unanimous consent.