

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
APRIL 22, 2014

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:30 p.m. by President Bob Wood at the Water System Office. Directors present were: Jim Schurdevin, Duane Holoch, Tom Manning, Randy Ronning, Bob Wood, Vic Hendriks, and Glen Gilbertson. Absent: Randy Erickson and Randy Huot. Also present were: Manager Greg Merrigan, Office Manager, Donna Henriksen, and Scholarship Winners: Brittany Hanson, Garrett Anderson, Shania Jensen and their parents.

ADOPT AGENDA: A motion was made, seconded and carried to approve the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

President Bob Wood asked for a motion to Suspend the Rules. A motion was made, seconded and carried to Suspend the Rules and move to Item 13B.

SCHOLARSHIP WINNERS RECOGNITION: The three Scholarship Winners were present for recognition. Brittany Hanson of EPJ will attend SDSU for pediatric nursing; Garrett Anderson of I-W will attend USD and major in Business Management; Shania Jensen of Beresford will attend Lake Area Tech for Entrepreneurship. All were presented with Certificates.

MINUTES: The minutes of the March 27, 2014 regular Board meeting were distributed previously. Minutes were approved by unanimous consent. The Board Summary for March 27, 2014 regular meeting was distributed previously. Board summary was approved by unanimous consent.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The March Financial Summary was received. Approvals were agreed to by unanimous consent. Checkbook balance was reviewed.

CHECK REGISTER: The April Check Register and May Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the April Manager's Report. He discussed: Annual Meeting/Open House; QOT; Operator Position; Work Comp Audit; WSO Magazine; 2014 Workplan; Town Board meetings; meetings attended, and miscellaneous distribution and project work. February Water Sales Report was also reviewed.

LEGAL REPORT: None.

SDARWS UPDATE: Glen Gilbertson reported on several issues and noted the Water Pro Conference coming up in October.

AMR/LAGOON PROJECT: Greg Merrigan presented the monthly project update.

ANNUAL MEETING REVIEW: Discussion was held on the Annual Meeting/Open House. Attendance figures were reviewed.

CLAY COUNTY FAIR BOARD REQUEST: A request for a donation to the Clay County Fair Board was reviewed. A motion was made, seconded and carried to donate \$150.

COMMITTEE RESOLUTION: Resolution #2014-01 designating the Policy and Employee Relations Committees for the year was presented for adoption. A motion was made, seconded and carried to adopt Resolution #2014-01.

EMPLOYMENT RESOURCES: Bob Wood discussed his concerns regarding procedures for replacing existing employees, such as the Manager.

ROUTINE OFFICE BUSINESS: Greg Merrigan reviewed the Routine Office Business for the month. Four New Services were agreed to by unanimous consent.

OTHER ITEMS FOR DISCUSSION: Information was presented on the Sioux Rural Water System Indictment.

CALENDAR OF EVENTS: April 23 & 24 - Office Training in Pierre; April 29 & 30 - Manager's Meeting in Rapid City; May 22 - next regular Board meeting, 7:30 p.m., System Office; May 26 - Office closed for Memorial Day Holiday.

SUPPLEMENTAL INFORMATION: Scholarship Thank-you.

ADJOURNMENT: Motion was made, seconded and carried to adjourn at 8:33 p.m.