

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
APRIL 23, 2019**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 6:57 p.m. by President Bob Wood at the Water System Office. Directors present were: Dave Reiff, Nick McKee, Pat Manning, Tim Irwin, Randy Ronning, Bob Wood, and Glen Gilbertson. Absent excused were: Randy Huot and Russ Lilly. Also present were: Manager Greg Merrigan, Office Manager, Donna Henriksen, and Scholarship Recipients Nicole Hauck & her parents, and Sadie Huot and her mother.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the revised Agenda, with the addition of 13B2. Post Executive Session.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the March 28, 2019 regular Board meeting was distributed previously. Minutes were approved. The Board Summary for March 28, 2019 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

President Bob Wood moved to suspend the rules and move to Item 13A. Scholarship Winners. Motion was seconded and carried.

SCHOLARSHIP WINNERS: Two of the three scholarship winners were present – Nicole Hauck of Vermillion HS and Sadie Huot of Beresford HS were present for recognition. Both were awarded certificates by President Bob Wood.

FINANCIAL STATEMENTS: The March Financial Summary, cash balances, and allocations were reviewed by Greg Merrigan. A motion was made, seconded and agreed to by unanimous consent to approve the eight financial transfers. Items on the April Financial Checklist were completed by respective Board members.

CHECK REGISTER: Donna Henriksen reviewed the April Check Register and May Bills requiring pre-approval. A motion was made, seconded and agreed to by unanimous consent to approve the bills.

MANAGER'S REPORT: Greg Merrigan presented the April Manager's Report. He discussed the Union Co. flood damages, GIS Mapping, VBWDD grant and miscellaneous activities. He reviewed the March Water Sales Report.

LEGAL REPORT: None.

SDARWS UPDATE: Glen Gilbertson reported on activities discussed at the recent SDARWS Board Meeting: ID Shield affinity program, CoBank Referral Agreement, SD State Fair Booth, and many misc. items.

MANAGER REPLACEMENT COMMITTEE: Coincides with Executive Session.

WYNSTONE IRRIGATION PROJECT UPDATE: Manager Merrigan reviewed the Wynstone Irrigation Project – start-up was completed last week and bills due were noted in the Check Register.

ANNUAL MEETING/OPEN HOUSE: The Annual Meeting/Open House, originally scheduled for April 11, has been re-scheduled for Thursday, May 2, 4-6:30 p.m.

EXECUTIVE SESSION: A motion was made, seconded and carried to go into Executive Session at 7:53 p.m. to discuss personnel matters. Bob Wood declared the Session closed at 8:10 p.m.

EXECUTE NEW BANK SIGNATURE CARDS: A motion was made, seconded, and carried to authorize the Board Officers and the Manager to execute new Bank Signature cards.

COBANK SHARING SUCCESS PROGRAM: Greg Merrigan reviewed the CoBank Sharing Success Program. A motion was made, seconded, and carried to authorize Clay RW to apply for a matching grant from CoBank, contingent on other rural water systems participating.

REVIEW SCHOLARSHIP PROGRAM: Bob Wood reviewed information on area scholarship amounts. He asked the Board to give thought to this and a vote will be taken at the May meeting on the Clay RW scholarships.

ROUTINE OFFICE BUSINESS: President Wood reviewed the Routine Office Business for the month. All Business was agreed to by unanimous consent: no drop services, eight new members, and no bad debts.

OTHER ITEMS FOR DISCUSSION: The Board would like to hold a summer meeting at Wynstone.

CALENDAR OF EVENTS: May 2: Open House/Annual Meeting, 4-6:30 p.m., Wakonda Plant; May 23: next regular Board meeting, System Office, 7:00 p.m.; May 27: Office closed for Memorial Day.

SUPPLEMENTAL INFORMATION: Thank you's received from a scholarship winner and the Sioux Empire Water Festival.

ADJOURNMENT: Bob Wood declared meeting adjourned at 8:26 p.m.