

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
APRIL 24, 2018**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:30 p.m. by President Bob Wood at the Water System Office. Directors present: Dave Reiff, Jim Schurdevin, Duane Holoch, Pat Manning, Randy Ronning, Randy Huot, Bob Wood, Russ Lilly, and Glen Gilbertson. Also present were: Manager Greg Merrigan, and Office Manager, Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: Russ Lilly with Item 13C. Wynstone Pond Treatment

MINUTES: The minutes of the March 22, 2018 regular Board meeting were distributed previously. Minutes were approved. The Board Summary for March 22, 2018 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: Scholarship recipient, Anneliese Taggart, and her father Tom Taggart were present. Scholarship Committee Chairman, Pat Manning, introduced the Committee of Jim Schurdevin and Russ Lilly to Anneliese and asked her about her future plans. She will be attending the University of Alabama in the fall to pursue a career in Political Science. Pat Manning and the Committee presented Anneliese her Scholarship.

FINANCIAL STATEMENTS: The March Financial Summary was reviewed. A motion was made, seconded and carried to approve the six financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. Greg Merrigan reviewed the Allocation of Costs.

CHECK REGISTER: Donna Henriksen reviewed the April Check Register and May Bills requiring pre-approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the April Manager's Report: he discussed the annual soda ash contract and the annual meeting; noted the continued effort to reduce water loss; and stated new water installations have begun. The March Water Sales Report was also reviewed.

LEGAL REPORT: Manager Merrigan updated the Board on a legal matter.

SDARWS UPDATE: Glen Gilbertson reported on the SDARWS Board meeting he attended April 5 in Pierre, legislative issues, and employee changes at the State Office.

2017 OPERATING REPORT: A motion was made, seconded and carried to take this item off the table. Manager Merrigan reviewed the operations of Clay Rural Water for 2017.

ANNUAL MEETING REVIEW: Greg Merrigan reviewed the Annual Meeting and stated the format and numbers of attending were similar to last year.

2017 PENSION COMPLIANCE REPORT: Greg Merrigan reviewed the Pension Compliance Report and earnings for 2017.

WYNSTONE POND TREATMENT CONTRIBUTION: Greg Merrigan discussed a request from the Wynstone Board of Directors to help with treatment costs for the pond. A motion was made, seconded and carried to contribute to the cost. Russ Lilly abstained from voting.

MEMBERSHIP SURVEY: Greg Merrigan presented information on a proposed Membership Survey to be completed online this summer.

FINANCIAL CHECKLIST: The Board reviewed a proposed Financial checklist, provided by the Auditor.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month. A motion was made, seconded and carried to approve one drop service, seven new members, and no bad debts.

OTHER ITEMS FOR DISCUSSION: None.

CALENDAR OF EVENTS: May 22 (Tuesday) – next regular Board meeting, 7:30 p.m., System Office; May 28 – office closed for Memorial Day.

SUPPLEMENTAL INFORMATION: Thank-you's from scholarship winners and annual meeting door prize winners.

ADJOURNMENT: A motion was made, seconded and carried to adjourn at 8:59 p.m.