

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
APRIL 25, 2017**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:25 p.m. by President Bob Wood at the Water System Office. Directors present were: Jim Schurdevin, Duane Holoch, Pat Manning, Randy Ronning, Randy Huot, Bob Wood, Russ Lilly, and Glen Gilbertson. Absent excused was David Reiff. Also present were: Manager Greg Merrigan, Office Manager, Donna Henriksen, Lori & Kylee Donnelly and Kaci Madsen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda as presented.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the March 23, 2017 regular Board meeting were distributed previously. Minutes were approved. The Board Summary for March 23, 2017 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

Bob Wood called for a motion to suspend the rules and go to Item 13A. A motion was made, seconded and carried to do so.

RECOGNIZE SCHOLARSHIP RECIPIENTS: Two of the three Scholarship Recipients were present. Kylee Donnelly of Elk-Point Jefferson and Kaci Madsen of Vermillion were presented their Scholarship Certificates by President, Bob Wood and recognized by the Board.

FINANCIAL STATEMENTS: The March Financial Summary was reviewed. A motion was made, seconded and carried to approve the six financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. Greg Merrigan reviewed the Allocation of Costs.

CHECK REGISTER: Donna reviewed the April Check Register and May Bills requiring pre-approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the April Manager's Report; he presented information on Clay-Union Electric rate increase; Gayville & Wakonda Town meetings attended; annual materials bid. He noted meetings attended, and that the men have had a very busy Spring so far. March Water Sales Report was also reviewed.

LEGAL REPORT: Attorney, Mike McGill, is working on a legal issue for us.

SDARWS UPDATE: Glen Gilbertson reported on the SDARWS Board Meeting and Rural Water Center Meeting he had recently attended. Information on President Donald Trump's proposed budget's effect on Rural Water was reviewed.

ANNUAL MEETING/OPEN HOUSE REVIEW: Manager Merrigan presented numbers on attendance and cost of the Annual Meeting/Open House. He also noted that Non-Profit Corporations are required by law to hold an Annual Meeting.

REVISED WAKONDA METER READING AGREEMENT: The Town of Wakonda's meter reading agreement is being revised to incorporate Tower Reads for the Town. A motion was made, seconded and carried to authorize the President and Secretary to sign the Agreement.

WYNSTONE HOA BOARD REQUEST: The Board reviewed a request from the Wynstone HOA Board to help with chemical costs in treating the Irrigation Pond for algae. A motion was made, seconded and carried to cost share.

OPEN MEETINGS LAW REVIEW: Bob reviewed the SD Open Meetings Law and noted that although Clay RWS is not required to follow this law, they do so in the Spirit of the Law.

COBANK ARTICLE ON AGING WORKFORCE: Greg Merrigan reviewed the article on the aging workforce and presented the Board a timeline as to when the current employees of Clay RW might be retiring.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month. No Drop Services, Seven New Members, and No Bad Debts were agreed to by unanimous consent.

OTHER ITEMS FOR DISCUSSION: Greg reviewed an article on Sioux Rural Water and a territorial issue. Discussion was held on the July Board meeting. It will be held at the Wynstone Plant.

CALENDAR OF EVENTS: April 26 – Administrative Professionals Day; April 29 – SDARWS Fishing Tournament in Chamberlain; May 25 – next regular Board meeting, 7:30 p.m., System Office; May 29 – Office closed for Memorial Day.

SUPPLEMENTAL INFORMATION: Scholarship thank you's from Kylee Donnelly and Kaci Madsen. Gayville Fire & Rescue thank you.

ADJOURNMENT: Bob Wood declared meeting adjourned at 8:44 p.m.