

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
MAY 22, 2018**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:31 p.m. by President Bob Wood at the Water System Office. Directors present were: Dave Reiff, Jim Schurdevin, Duane Holoch, Pat Manning, Randy Ronning, Randy Huot, Bob Wood, Russ Lilly, and Glen Gilbertson. Also present were: Manager Greg Merrigan, and Office Manager, Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the April 24, 2018 regular Board meeting were distributed previously. Minutes were approved. The Board Summary for April 24, 2018 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: Scholarship recipients, Rylan Pratt and Nick O'Connell were present. Scholarship Committee Chairman, Pat Manning, introduced the Committee of Jim Schurdevin and Russ Lilly to them. Rylan will be attending USD to study Exercise Science/Kinesiology; Nick is attending SDSU and will graduate in 2019 with a degree in Ag Business/Banking. Pat Manning and the Committee presented their Scholarship certificates.

FINANCIAL STATEMENTS: The April Financial Summary was reviewed. A motion was made, seconded and carried to approve the four financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. Greg Merrigan reviewed the Allocation of Costs.

CHECK REGISTER: Donna Henriksen reviewed the May Check Register and June Bills requiring pre-approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the May Manager's Report: he discussed the USDA/RD Compliance visit; new user hookups; DENR Recognition; and the summer worker that has been hired. April Water Sales Report was also reviewed.

LEGAL REPORT: Manager Merrigan updated the Board on a legal matter.

SDARWS UPDATE: Glen Gilbertson will be attending the Board meeting June 21 in Deadwood. Clay Rural Water will help SDARWS sponsor a booth at the NASCOE Convention to be held July 31-Aug 5 in Sioux Falls.

FINANCIAL CHECKLIST: A motion was made to remove this Item from the table; motion seconded and carried. Discussion was held on several different ways of completing some of the items on the list and how often to do so. A motion was made, seconded and carried to postpone any action until the June 28 Board meeting.

JULY MEETING DATE: Greg Merrigan requested the July meeting date be changed to July 19, due to a conflict. Date was changed by unanimous consent.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month. A motion was made, seconded and carried to approve one drop service, 16 new members, and no bad debts.

OTHER ITEMS FOR DISCUSSION: None.

CALENDAR OF EVENTS: May 28 – office closed for Memorial Day; June 21 – SDARWS Board meeting in Deadwood; June 28 – next regular Board meeting, 7:30 p.m., System Office

SUPPLEMENTAL INFORMATION: Thank-you's from scholarship winner, annual meeting door prize winner, Sioux Empire Water Festival; East Dakota Water Development District Program updates.

ADJOURNMENT: Meeting adjourned at 9:05 p.m. by unanimous consent.