

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
MAY 23, 2019**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:01 p.m. by President Bob Wood at the Water System Office. Directors present were: Dave Reiff, Pat Manning, Tim Irwin, Randy Huot, Randy Ronning, Bob Wood, and Glen Gilbertson. Absent excused were: Russ Lilly and Nick McKee. Also present were: Manager Greg Merrigan, Office Manager, Donna Henriksen, and Scholarship Recipient Grace Quartier and her mother Christina.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the April 23, 2019 regular Board meeting was distributed previously. Minutes were approved. The Board Summary for April 23, 2019 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

President Bob Wood moved to suspend the rules and move to Item 13A. Scholarship Winners. Motion was seconded and carried.

SCHOLARSHIP WINNERS: Scholarship recipient, Grace Quartier was present. Pat Manning, chair of the scholarship committee, congratulated her and explained the process of choosing the winners. Grace will be attending SDSU, majoring in Human Biology and then pursuing Dentistry. Grace was awarded her certificate by President Bob Wood.

A motion was made and seconded to return to regular meeting, Item 7. Approved by unanimous consent.

FINANCIAL STATEMENTS: The April Financial Summary, cash balances, and allocations were reviewed by Greg Merrigan. A motion was made, seconded and carried to approve the five financial transfers. Items on the May Financial Checklist were completed by respective Board members.

CHECK REGISTER: Donna Henriksen reviewed the May Check Register and June Bills requiring pre-approval. A motion was made, seconded and carried to approve the bills.

MANAGER'S REPORT: Greg Merrigan presented the May Manager's Report. He discussed the DENR Secretary's Award, GIS Mapping, VBWDD grant, QOT mailing, and miscellaneous activities. He reviewed the April Water Sales Report.

LEGAL REPORT: None.

SDARWS UPDATE: Glen Gilbertson reported he will be in Deadwood June 5th for Policy Committee Meeting & June 6 for SDARWS Board meeting.

WYNSTONE IRRIGATION PROJECT UPDATE: Manager Merrigan reviewed the Wynstone Irrigation Project – the only work remaining is to install the 2nd pump. Bills due were noted in the Check Register.

ANNUAL MEETING/OPEN HOUSE REVIEW: Manager Merrigan reviewed the numbers for the Annual Meeting/Open House. Had a very nice crowd this year and the weather was great!

2020 PROJECT UPDATE: Manager Merrigan reviewed the timeline for the 2020 Project and funding packages that have been received by other entities.

COBANK SHARING SUCCESS UPDATE: Manager Merrigan noted that the \$4500.00 goal for the CoBank Sharing Success Grant has been met and the application has been submitted.

EXECUTIVE SESSION: A motion was made, seconded and carried to go into Executive Session at 7:54 p.m. to discuss personnel matters. Bob Wood declared the Session ended at 8:27 p.m.

CLAY CO. FAIR BOARD REQUEST: A request has been received from the Clay Co. Fair Board for funding for this year's Fair. A motion was made and seconded to give donations to both Clay Co. 4-H and Union Co.4-H Motion carried.

ROUTINE OFFICE BUSINESS: President Wood reviewed the Routine Office Business for the month. All Business was agreed to by unanimous consent: one drop service, eight new members, & no bad debts.

OTHER ITEMS FOR DISCUSSION: Due to a conflict on July 25, it was the Board's consensus to hold the July meeting on Tuesday, July 23rd at 6:30 p.m. at Wynstone Plant.

CALENDAR OF EVENTS: Manager Merrigan reviewed the Calendar of Events: May 27: Office closed for Memorial Day; June 6: SDARWS Meeting in Deadwood; June 27: next regular Board Meeting, 7:00 p.m., System Office; August 22: Policy Review (6:00 p.m.) & Board meeting following; August 28: Retirement Party for Greg, 2:00 – 4:30 p.m.

SUPPLEMENTAL INFORMATION: The Board looked at several thank-you's received.

ADJOURNMENT: Bob Wood declared meeting adjourned at 8:36 p.m.