

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
MAY 24, 2016**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:31 p.m. by President Bob Wood at the Water System Office. Directors present were: David Reiff, Jim Schurdevin, Duane Holoch, Pat Manning, Randy Ronning, Randy Huot, Bob Wood, and Vic Hendriks. Absent excused was Glen Gilbertson. Also present were: Manager Greg Merrigan, Office Manager, Donna Henriksen, and Emily Schmitz.

ADOPT AGENDA: A motion was made, seconded and carried to approve the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

A motion was made and seconded to suspend the rules and move to Item 13A. Scholarship Recognition. Motion carried.

SCHOLARSHIP RECIPIENTS RECOGNITION: Emily Schmitz of Vermillion was present to receive her Scholarship. President Bob Wood presented her with her Certificate and a picture was taken with the Scholarship Committee.

MINUTES: The minutes of the April 26, 2016 Board meeting were distributed previously. Minutes were approved. The Board Summary for April 26, 2016 meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The April Financial Summary was received. A motion was made, seconded and carried to approve the five financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. Greg Merrigan reviewed the Allocation of Costs.

CHECK REGISTER: The April Check Register and May Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the May Manager's Report; Items noted were Office Staff Training; QOT is ready to mail; Software meeting information. He noted meetings attended, Staff anniversaries, and miscellaneous distribution work. April Water Sales Report was also reviewed.

LEGAL REPORT: Mike McGill is checking in the legality of the System's responsibility when it comes to leak detection and reporting.

SDARWS UPDATE: In Glen's absence, Greg presented information on the proposed Dues Structure. It was the Board's consensus to let Glen vote according to the feelings of the SDARWS Board.

COBANK CHARITABLE GIVING PROGRAM: Clay Rural Water's application has been submitted.

DENR COMPLIANCE: Manager Merrigan noted that both water systems, Clay & South Union, have been recognized by DENR for drinking water compliance for the last 13 and 10 years, respectively.

FUTURE COMMITTEE MEETING DATES: At the Long Range Planning Session held in February, the timing of the Annual Committee Meetings was discussed. It is the Board's consensus to hold these meetings, as one meeting, before a regular Board meeting, possibly in August.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month. A motion was made, seconded and carried to approve No Drop Services, nine New Members, and no Bad Debts.

OTHER ITEMS FOR DISCUSSION: A thank you was reviewed from the Vermillion School District, thanking the Board for offering a Scholarship Program.

CALENDAR OF EVENTS: May 30 - Office closed for Memorial Day Holiday; June 2 - SDARWS Board Meeting, Deadwood; June 23 - next regular Board Meeting, Wynstone Plant - Tour 6:00; Meal at 6:30; Meeting at 7:30 p.m.

SUPPLEMENTAL INFORMATION: Thank you's from Annual Meeting Door prize winners.

ADJOURNMENT: Motion was made, seconded and carried to adjourn at 8:22 p.m.