

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
MAY 25, 2017**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:29 p.m. by President Bob Wood at the Water System Office. Directors present were: Dave Reiff, Duane Holoch (arrived at 7:55 pm), Pat Manning, Randy Ronning, Randy Huot, Bob Wood, Russ Lilly, and Glen Gilbertson. Absent excused was Jim Schurdevin. Also present were: Manager Greg Merrigan, Office Manager, Donna Henriksen, and Cheri & Maren Buffington.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the revised Agenda adding Item 13E. Employee Recognition.

DIRECTOR CONFLICT WITH AGENDA ITEMS: Glen Gilbertson on Item 13C.

MINUTES: The minutes of the April 25, 2017 regular Board meeting were distributed previously. Minutes were approved. The Board Summary for April 25, 2017 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

Bob Wood called for a motion to suspend the rules and go to Item 13A. A motion was made, seconded and carried to do so.

RECOGNIZE SCHOLARSHIP RECIPIENTS: Maren Buffington of Gayville was present to receive her award. She was recognized by the Board and presented her certificate by Bob Wood.

FINANCIAL STATEMENTS: The April Financial Summary was reviewed. A motion was made, seconded and carried to approve the five financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. Greg Merrigan reviewed the Allocation of Costs.

CHECK REGISTER: Donna Henriksen reviewed the May Check Register and June Bills requiring pre-approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the May Manager's Report; he presented information on DENR Recognition, City of Vermillion meeting and misc. employee activities. He noted meetings attended, and that locate tickets take a good deal of the employee's time. April Water Sales Report was also reviewed.

LEGAL REPORT: Attorney, Mike McGill, is working on a legal issue for us and the AT&T Lease. A deposition is scheduled for June 2nd in Beresford on the legal issue.

SDARWS UPDATE: Glen Gilbertson noted he will be traveling to Keystone May 30 – June 1st for a Policy Committee meeting and the SDARWS Board meeting.

UNFINISHED BUSINESS: None.

AT&T LEASE: Greg Merrigan presented information on the AT&T Lease and the proposed changes. A motion was made and seconded to have Mike McGill negotiate the terms on behalf of Clay Rural Water. Motion carried.

COBANK SHARING SUCCESS PROGRAM: Glen Gilbertson abstained on this Item. A motion was made and seconded to submit a request to CoBank for \$1,000.00 matching grant, to give the proceeds to the Rural Water Center, and to authorize Bob Wood to sign the request. Motion carried.

CLAY CO. FAIR BOARD REQUEST: A request for donations to the Clay County Fair Board was reviewed. A motion was made, seconded and carried to donate \$150.00 to the Fair Board as in past years.

EMPLOYEE RECOGNITION: Greg Merrigan was recognized for 35 years of service with a plaque, presented by Bob Wood, and the Board's thank you for years of service.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month A motion was made, seconded and carried to approve all routine office business, including three Drop Services, 12 New Members and No Bad Debts.

OTHER ITEMS FOR DISCUSSION: The Board reviewed an article about WEB Water restricting hookups.

CALENDAR OF EVENTS: May 29 – Office closed for Memorial Day; June 10-17 – Greg Merrigan to AWWA Conference in Philadelphia; June 22 – next regular Board meeting, 7:30 p.m., System Office; July 4 – Office closed for Holiday.

SUPPLEMENTAL INFORMATION: Annual Meeting thank you's.

ADJOURNMENT: A motion was made, seconded and carried to adjourn at 8:41 p.m.