

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
JUNE 23, 2015**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:29 p.m. by President Bob Wood at the System Office. Jim Schurdevin was appointed as acting Secretary. Directors present were: David Reiff, Jim Schurdevin, Duane Holoch (arrived at 7:40 p.m.), Pat Manning, Randy Ronning, Bob Wood, Vic Hendriks, and Glen Gilbertson. Absent excused was Randy Huot. Also present were: Manager Greg Merrigan, Office Manager Donna Henriksen and Janice & Don Lyso.

ADOPT AGENDA: A motion was made, seconded and carried adopt the Agenda.

A motion was made, seconded and carried to suspend the rules and go to Item 13A.

JANICE LYSO - RECOGNITION: Janice Lyso was present to receive recognition from the Board for her 28+ years of service. Janice was presented with a plaque and a print and will be honored with a reception on her last day, July 10 from 2-4:00 p.m.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the May 26, 2015 regular Board meeting were distributed previously. Minutes are approved. The Board Summary for the May 26, 2015 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The May Financial Summary was received. A motion was made, seconded and carried to approve the financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. In the absence of the Secretary Treasurer, the bank statements will be reviewed in July.

CHECK REGISTER: The June Check Register and July Bills requiring pre-approval were presented for approval. A motion was made and seconded to approve. Motion carried.

MANAGER'S REPORT: Greg Merrigan presented the June Manager's Report. He discussed the following: Andy Ganschow has passed his Class I certification exams; AMR Project; new vehicle has been purchased; DENR fees & inspection; and miscellaneous operating activities. The April Water Sales report was sent via email.

LEGAL REPORT: Greg Merrigan reported that Mike McGill has reviewed Policy No. 114.

SDARWS UPDATE: Glen Gilbertson reported on the SDARWS Board Meeting he attended in Keystone the 1st week in June.

OLD BUSINESS: None.

UNION CO 4-H LEADERS REQUEST: A request for a donation from the Union Co. 4-H Leaders Association was reviewed. A motion was made, seconded and carried to donate \$150 as in past years.

POLICY NO. 114: At last month's meeting it was suggested we update the Privacy policy to include data collected via the automatic meter reading system. A new section D2 is being proposed. Mike McGill has reviewed the proposal. A motion was made, seconded and carried to approve the proposed addition.

ROUTINE OFFICE BUSINESS: Greg Merrigan reviewed the Routine Office Business for the month. No Drop Service, 11 New Services and No Bad Debts were agreed to by unanimous consent.

OTHER ITEMS FOR DISCUSSION: Greg presented a memo to the Board on possible development in our service area.

CALENDAR OF EVENTS: July 3 - Office closed for 4th of July Holiday; July 10 - Retirement party for Janice from 2-4 p.m., system office; July 21 - RW Golf Tourney; July 22 - Manager's Meeting in Sioux Falls; July 23 - next regular Board meeting, 7:30 p.m., system office.

SUPPLEMENTAL INFORMATION: Thank you from Christensen Family.

ADJOURNMENT: A motion was made, seconded and carried to adjourn at 8:28 p.m.