

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
JUNE 23, 2016**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:24 p.m. by President Bob Wood at the Wynstone Water Plant. Board members arrived at 6:00 for a tour of the Plant and facilities followed by a meal served by Mike Dailey. Directors present were: David Reiff, Jim Schurdevin, Duane Holoch, Pat Manning, Randy Ronning, Randy Huot, Bob Wood, Vic Hendriks, and Glen Gilbertson. Also present were: Manager Greg Merrigan, and Office Manager, Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to approve the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the May 24, 2016 Board meeting were distributed previously. Minutes were approved. The Board Summary for May 24, 2016 meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The May Financial Summary was received. A motion was made, seconded and carried to approve the four financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. Greg Merrigan reviewed the Allocation of Costs.

CHECK REGISTER: The June Check Register and July Bills requiring pre-approval were presented for approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the June Manager's Report; Items noted were Spink Tower Lease; QOT mailed out; two insurance claims. He noted meetings attended, Staff anniversaries, and miscellaneous distribution work. May Water Sales Report was also reviewed.

LEGAL REPORT: Mike McGill is working on two legal matters.

SDARWS UPDATE: Glen Gilbertson discussed the proposed Dues Structure that was presented at the June 2nd SDARWS Board Meeting. The SDARWS Board President is asking that each water System vote on either the Manager's Proposal or the President's Proposal. A motion was made and seconded to vote for the Manager's Formula and to authorize our President and Manager to sign. Motion carried.

COBANK CHARITABLE GIVING PROGRAM: Clay Rural Water has received a check from CoBank for the Rural Water Center in the amount of \$1,000.00. A motion was made, seconded and carried to cut a check to the Rural Water Center to match the \$1,000.00.

AUDIT SERVICES: The Board again reviewed the letter from KMWF & Associates, PC requesting a chance to bid our Audit. It was the Board's consensus to give KMWF & Assoc. a copy of our Audit so that they can give us a proposed bid.

COMMITTEE MEETING UPDATE: It was the Board's consensus to hold the next Committee meetings in August of 2017.

UNION COUNTY 4-H LEADERS REQUEST: A letter has been received from Union County 4-H requesting a donation. A motion was made, seconded and carried to donate \$150.00 as in past years.

CLAY COUNTY 4-H LEADERS REQUEST: A letter has been received from Clay County 4-H requesting a donation. A motion was made, seconded and carried to donate \$150.00 as in past years.

ROUTINE OFFICE BUSINESS: The Board reviewed the Routine Office Business for the month. A motion was made, seconded and carried to approve No Drop Services, 25 New Services, and No Bad Debts.

OTHER ITEMS FOR DISCUSSION: None.

CALENDAR OF EVENTS: July 4 - office closed for Holiday; July 19 - Rural Water Golf Tournament; July 20 - Manager's Meeting in Tea; July 28 - next regular Board meeting, 7:30 p.m., System Office.

SUPPLEMENTAL INFORMATION: Thank you from Emily Schmitz

ADJOURNMENT: Motion was made, seconded and carried to adjourn at 8:25 p.m.