

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
JULY 23, 2015**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:24 p.m. by President Bob Wood at the System Office. Directors present were: David Reiff, Duane Holoch, Pat Manning, Randy Huot, Randy Ronning, Bob Wood, Vic Hendriks, and Glen Gilbertson. Absent excused was Jim Schurdevin. Also present were: Manager Greg Merrigan, and Office Manager Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried adopt the revised Agenda, which added Item 13E: Clay County Fair Request.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the June 23, 2015 regular Board meeting were distributed previously. Minutes are approved. The Board Summary for the June 23, 2015 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The June Financial Summary was received. A motion was made, seconded and carried to approve the six financial transfers. Checkbook balance, cash balance and major budgeted items were reviewed. The bank statements were reviewed by Treasurer, Randy Huot.

CHECK REGISTER: The July Check Register and August Bills requiring pre-approval were presented for approval. A motion was made and seconded to approve. Motion carried. See attached listing. It was suggested that the Treasurer review the Credit Card Statements also.

MANAGER'S REPORT: Greg Merrigan presented the July Manager's Report. He discussed the following: AMR Project; Janice Lyso retirement; QOT; and miscellaneous operating activities. The May & June Water Sales report were reviewed.

LEGAL REPORT: Greg Merrigan reported that Mike McGill has reviewed the three Policies on the Agenda.

SDARWS UPDATE: Glen Gilbertson will be attending a Budget meeting on July 28th.

OLD BUSINESS: None.

POLICY NO. 301: Wording changes are needed in Policy No. 301 now that the Automatic Meter Read Program is complete. A motion was made, seconded and carried to approve the proposed changes.

POLICY NO 306: Wording changes are needed in Policy No. 306 now that the Automatic Meter Read Program is complete. After review, additional changes were proposed; a motion was made, seconded and carried to table Policy No. 306 until the August Board meeting.

POLICY NO. 307: Wording changes are needed in Policy No. 307 now that the Automatic Meter Read Program is complete. A motion was made, seconded and carried to approve the proposed changes.

BOARD MEETING DATES: Due to conflicts, two Board meeting dates need to be changed - Sept. 24 (Thursday) to Sept. 22 (Tuesday) and December 29 to December 22 (all day meeting). A motion was made, seconded and carried to approve the change of the Sept. and December Board meeting dates.

CLAY COUNTY FAIR REQUEST: A request for a donation to the Clay County Fair was reviewed. A motion was made, seconded and carried to give a donation of \$150.00.

ROUTINE OFFICE BUSINESS: Greg Merrigan reviewed the Routine Office Business for the month. Three Drop Services, 11 New Members and Six Bad Debts were agreed to by unanimous consent.

OTHER ITEMS FOR DISCUSSION: Suggested Letter to Congressional Delegation and NASA Report of Water Depletion were also reviewed.

CALENDAR OF EVENTS: Aug. 5 - Safety Training; Aug. 27 next regular Board meeting, 7:30 p.m., system office; Sept. 7 - Office closed for Labor Day Holiday.

SUPPLEMENTAL INFORMATION: None.

ADJOURNMENT: A motion was made, seconded and carried to adjourn at 8:44 p.m.