

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
AUGUST 22, 2019**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:02 p.m. by President Bob Wood at the Wynstone Water Plant. The meeting was preceded by a tour of the Wynstone Irrigation Station and a meal. Directors present: Pat Manning, Randy Huot, Randy Ronning, Bob Wood, Russ Lilly, Glen Gilbertson, Tim Irwin, Nick McKee, and Dave Reiff. Also present were: Manager Greg Merrigan, Manager Steve Muilenburg, and Office Manager, Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the July 23 2019 regular Board meeting were distributed previously. Minutes were approved. The Board Summary for July 23, 2019 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The July Financial Summary, cash balances, and allocations were reviewed by Greg Merrigan. A motion was made, seconded and carried to approve the four financial transfers. Items on the August Financial Checklist were completed by respective Board members.

CHECK REGISTER: Donna Henriksen reviewed the August Check Register and Sept. Bills requiring pre-approval. A motion was made, seconded and carried to approve the bills.

MANAGER'S REPORT: Greg Merrigan presented the August, and his final, Manager's Report. He discussed the Manager transition, QOT, Waterworth webinar, and miscellaneous activities. The July Water Sales Report was presented.

LEGAL REPORT: None.

SDARWS UPDATE: Glen Gilbertson will be attending a SDARWS Board Meeting Sept. 5th in Oacoma and the Water Pro Conference in Nashville, Sept. 9-11. Greg Merrigan encouraged the Directors to attend the Leadership Training, Nov. 13 & 14 in Pierre.

WYNSTONE IRRIGATION PROJECT UPDATE: Manager Merrigan reviewed the final report of the Wynstone Irrigation Project..

2020 PROJECT UPDATE: Manager Merrigan reported on the Project and timeline. A motion was made, seconded and carried to authorize the President to sign the Engineering Services Agreement.

MIDCO BUSINESS PROPOSAL: Manager Merrigan noted that Midco is looking at a different location for their Tower; more information may be brought before the Board in the future.

APPOINT RATE REVIEW COMMITTEE: President Bob Wood appointed the following for the Rate Review Committee: Dave Reiff, Randy Ronning, and Glen Gilbertson. They will meet in the near future.

VERMILLION CAPITAL CAMPAIGN: Manager Merrigan presented information on Vermillion's Capital Campaign. It was the Board's consensus to take no action.

EXECUTIVE SESSION: A motion was made, seconded and carried to go into Executive Session at 7:52 p.m. to discuss personnel matters. Bob Wood declared the Session ended at 8:09 p.m.

BANK SIGNATURE CARDS: A motion was made, seconded, and carried to authorize the Officers and Manager to sign the new signature cards for First Premier Bank.

ROUTINE OFFICE BUSINESS: President Wood reviewed the Routine Office Business for the month. All Business was agreed to by unanimous consent: one Drop Service; 11 New Members; and No Bad Debts.

OTHER ITEMS FOR DISCUSSION: None.

CALENDAR OF EVENTS: Manager Merrigan reviewed the Calendar of Events: August 28 – Retirement Party for Greg, 2-4:30 p.m. at the System Office; Sept. 2 – office closed for Labor Day Holiday; Sept. 4-6 Field to Table at Valley Ag, Gayville; Sept. 26 – next regular Board & Policy Committee Meeting beginning at 6 p.m., System Office.

SUPPLEMENTAL INFORMATION: Manager Merrigan expressed his thanks to the Board of Directors for his years of working with them and his time at Clay Rural Water.

ADJOURNMENT: Bob Wood declared meeting adjourned at 8:18 p.m.