

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
FEBRUARY 26, 2019**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:31 p.m. by President Bob Wood at the Water System Office. Directors present were: Duane Holoch, Pat Manning, Randy Huot, Randy Ronning, Russ Lilly, Bob Wood, and Glen Gilbertson. Absent excused was Dave Reiff. Also present were: Manager Greg Merrigan, and Office Manager, Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the January 24, 2019 regular Board meeting was distributed previously. Minutes were approved. The Board Summary for January 24, 2019 regular meeting was distributed previously. Board summary was approved.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The January Financial Summary, cash balances, and allocations were reviewed by Greg Merrigan. A motion was made, seconded and carried to approve the five financial transfers. Items on the February Financial Checklist were completed by respective Board members.

CHECK REGISTER: Donna Henriksen reviewed the February Check Register and March Bills requiring pre-approval. A motion was made, seconded and carried to approve.

MANAGER'S REPORT: Greg Merrigan presented the February Manager's Report. He discussed the annual meeting, south union numbers, soda ash contract, and recent water leaks. He reviewed the January Water Sales Report.

LEGAL REPORT: None.

SDARWS UPDATE: Glen Gilbertson reported on his trip to the NRWA Rally in D.C.

MANAGER REPLACEMENT COMMITTEE: Pat Manning, Chair of the Manager Replacement Committee stated there is nothing new to report.

DISTRICT ELECTION UPDATE: Randy Ronning reported for the District Election Nominating Committee that they have three candidates in place and that the teleconference is set for Friday, March 1, at 1:00 p.m. to declare the winners.

EMPLOYMENT HANDBOOK REVISIONS: A motion was made, seconded and carried to remove this item from the Table. A motion was made, seconded and carried to approve the changes in the Pension Plan and Health Insurance sections of the Employment Handbook as presented.

FINANCING OPTIONS FOR IMPROVEMENT PROJECT: Manager Merrigan reviewed three options for financing the improvement project.

CITY OF VERMILLION: Manager Merrigan reported on a meeting he had attended of the City of Vermillion Planning and Zoning Commission.

YEAR END OPERATING REPORT: Manager Merrigan reviewed the 2018 Operations Report.

WYNSTONE PROJECT UPDATE: Manager Merrigan reviewed the Wynstone Irrigation Project and two invoices payable.

SCHOLARSHIP PROGRAM: Donna Henriksen reviewed the Scholarship Program. Committee is: Pat Manning, Russ Lilly, and Glen Gilbertson.

ROUTINE OFFICE BUSINESS: President Wood reviewed the Routine Office Business for the month. All Business was agreed to by unanimous consent, including no Drop Services, eight New Members, and no Bad Debts.

OTHER ITEMS FOR DISCUSSION: President Wood recognized outgoing Director Duane Holoch, for his years of service to the Clay RW Board. Thank you Duane!

CALENDAR OF EVENTS: Feb. 27: SD 811 Breakfast for area contractor's, Eagle's, Vermillion; March 1 – District Election Teleconference at 1:00 p.m.; March 28 – next regular Board meeting at the System Office at 7:00 p.m.

SUPPLEMENTAL INFORMATION: None.

ADJOURNMENT: A motion was made, seconded and carried to adjourn at 9:06 p.m.