

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
September 23, 2025

The Regular Meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:00 p.m. by President Cody Merrigan at the System Office. Directors present: Pat Manning, Cody Merrigan, Kim Brandon, Randy Ronning, Jerry Buum, and Ken Kessler Also present: Manager, Steve Muilenburg, Office Administrator, Peggy James, Controller, Pam Lunning. **Absent excused:** Mark Bottolfson, Josh Wendling and Kari Surprenant.

Adopt Agenda: A motion was made, seconded, and carried to adopt the agenda.

Director Conflict with Agenda Items: None.

Minutes: Minutes of the September 23, 2025, regular Board meeting and the September 23, 2025, Board Summary were presented for approval. A motion was made, seconded, and carried to approve.

Visitors to Be Heard: None.

Financial Statements: The September Financial Summary and allocations were reviewed by Manager Muilenburg. A motion was made, seconded and carried, to approve the five routine transfers. A motion was made, seconded and carried to approve the two Chapter transfers.

Check Register: Peggy James reviewed the September Check Register and October Bills requiring pre-approval. A motion was made, seconded and carried, to approve payment of bills.

Manager's Report: Manager Muilenburg reported he is hopeful to receive a grant thru Rural Development for the North Sioux City interconnect. Manager Muilenburg reported the road is going in at the South Union Development. He has spoken with the SW Beresford developer; they will most likely have one lot being built this fall. The remaining lots are planning to start in the Spring of 2026. Manager Muilenburg reported he is working with the City of Vermillion on a Proposal Rate Structure. Manager Muilenburg reported Brosz Engineering is talking with the State about grants and/or loan forgiveness for the Elk Point interconnect project.

Legal Report: Manager Muilenburg reported that, Mike McGill worked with the staff on Policy Retention.

SDARWS Update: Manger Muilenburg reported Pam Lunning and Steve Attema with SDARWS worked on the Emergency Response Plan and the Risk and Resilience Assessment. Manager Muilenburg asked for approval to send SDARWS donation for System Advocacy Report. A motion was made, seconded and carried.

Dakota Main Stem Project: Manager Muilenburg reported there is an Officers meeting at Grand Falls Casino Larchwood, Iowa on September 26, 2025.

Unfinished Business:

Project Phase I: Manager Muilenburg reported West Point is planning to come in October to put the starter rings on the two tanks along with the cement work. They will come back in the Spring of 2026 to finish the tanks.

Project Phase II: Manager Muilenburg reported they are trying to get the Water Treatment Plant into budget. We are still looking at options and hopefully have more information at the next month's meeting.

Policies: A motion was made, seconded and carried to approve the changes to Clay Rural Water System's policies.

Metron Meter Change Out: Manager Muilenburg asked for approval to work with Metron on an agreement to help install Metron meters. A motion was made, seconded and carried.

New Business: A motion was made, seconded and carried to appoint Ken Kessler, Randy Ronning, Jerry Buum and Josh Wendling to be on the Rate Committee.

Executive Session: none

Routine Office Business: Routine Office Business was approved by Unanimous Consent that included: No Drop Services, Three New Members, and No Bad Debt.

Other Items for Discussion: None

Calendar of Events: Manager Muilenburg reviewed the calendar of events:

- October 21 – 22 Office Training with SDARWS
- October 21 – Regular Board Meeting 7 p.m.
- November 19-20 SDARWS Leadership Conference, Pierre
- November 24 - Regular Board Meeting 7 p.m.
- December 18 - Regular Board Meeting TBD
- January 13-15 2026 – ATC Conference Pierre, SD

Supplemental Information: none

Adjournment: A motion was made, seconded, and carried to adjourn at 8:55 p.m.