

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
August 26, 2025

The Regular Meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:43 p.m. by President Cody Merrigan at the System Office. Directors present: Pat Manning, Mark Bottolfson, Cody Merrigan, Kim Brandon, Josh Wendling and Kari Surprenant. Also present: Manager, Steve Muilenburg, Office Administrator, Peggy James, Controller, Pam Lunning. Also present Chancy Shrake and Deryn Beck of Broz Engineering **Absent excused:** Randy Ronning, Jerry Buum, and Ken Kessler.

Adopt Agenda: A motion was made, seconded, and carried to adopt the agenda.

Director Conflict with Agenda Items: None.

Minutes: Minutes of the July 29, 2025, regular Board meeting and the July 29, 2025, Board Summary were presented for approval. A motion was made, seconded, and carried to approve.

Visitors to Be Heard: None.

Financial Statements: The July Financial Summary and allocations were reviewed by Manager Muilenburg. A motion was made, was made, seconded and carried, to approve the five routine transfers. A motion was made, seconded and carried to approve the two Chapter transfers.

Check Register: Peggy James reviewed the August Check Register and September Bills requiring pre-approval. A motion was made, seconded and carried, to approve payment of bills.

Manager's Report: Manager Muilenburg showed the Board a map of the interconnect with North Sioux City. Manager Muilenburg reported that he supplied Clay County Planning and Zoning with information stating Clay Rural Water can provide water to the small development SW of Beresford and a small development East of Vermillion. Chancey Shrake with Brosz Engineering gave an update on the Elk Point interconnect.

Legal Report: Manager Muilenburg reported that, Mike McGill worked with the staff on the Re-Districting of Townships for the Policy Meeting.

SDARWS Update: Mark Bottolfson reported that their next meeting will be on September 4th in Aberdeen, SD, and September 15th Manger Muilenburg will be attending WaterPro Conference in New Orleans, LA September 15-17, 2025.

Dakota Main Stem Project: Manager Muilenburg reported he is attending the Missouri River Panel Discussion on September 3, 2025.

Unfinished Business:

Project Phase I: Manager Muilenburg requested approval of Draw #20 subject to the final approval by DANR. A motion was made, seconded and carried. Brosz Engineering presented Clay Rural Water System a check from Winter Contracting for partial damages incurred during their work for Phase I.

Project Phase II: Manager Muilenburg reported the new Water Treatment Plant will be a 2.5 to 3 million gallons per day plant due to the estimated cost for the new plant. We are also looking into another location to possibly move the office and shop areas.

ACH Origination Agreement: Cody Merrigan and Josh Wendeling signed the ACH Origination Agreement for the bank.

New Business: A motion was made, seconded and carried to sign the engagement letter for Kinner & Company Ltd. for the 2025 Audit.

Executive Session: none

Routine Office Business: Routine Office Business was approved by Unanimous Consent that included: No Drop Services, Five New Members, and No Bad Debt.

Other Items for Discussion: None

Calendar of Events: Manager Muilenburg reviewed the calendar of events:

- September 15-17 NRW WaterPro Conference, New Orleans, LA
- September 23 – Regular Board Meeting 7 p.m.
- October 21 – Regular Board Meeting 7 p.m.
- November 19-20 SDARWS Leadership Conference, Pierre
- November 24 - Regular Board Meeting 7 p.m.
- December 18 - Regular Board Meeting TBD
- January 13-15 2026 – ATC Conference Pierre, SD

Supplemental Information: none

Adjournment: A motion was made, seconded, and carried to adjourn at 9:07 p.m.