

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
June 24, 2025**

The Regular Meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:00 p.m. by President Cody Merrigan at the System Office. **Roll Call:** Directors present: Pat Manning, Randy Ronning, Mark Bottolfson, Ken Kessler, Cody Merrigan, Kim Brandon, Josh Wendling and Kari Surprenant. Absent excused: Jerry Buum. Also present: Manager, Steve Muilenburg, Office Manager, Donna Henriksen, Office Administrator, Peggy James, Controller, Pam Lunning, Leah Moe of Bartlett & West.

Adopt Agenda: A motion was made, seconded, and carried to adopt the agenda.

Director Conflict with Agenda Items: None.

Minutes: Minutes of the May 27, 2025, regular Board meeting and the May 27, 2025 Board Summary were presented for approval. A motion was made, seconded, and carried to approve.

Visitors to Be Heard: None.

Financial Statements: The May Financial Summary and allocations were reviewed by Manager Muilenburg. A motion was made, seconded and carried, to approve the five routine transfers. A motion was made, seconded and carried to approve the two Chapter transfers.

Check Register: Peggy James reviewed the June Check Register and July Bills requiring pre-approval. A motion was made, seconded and carried, to approve payment of bills.

Manager's Report: Manager Muilenburg gave his monthly report. Muilenburg reviewed future water developments in North Sioux City, Elk Point, 5 connections north of Park Jefferson Speedway, a 51-unit development on Country Acres Road, and a possible annexation of property with the City of Vermillion. The Water Sales report for May was reviewed.

Legal Report: Nothing new to report

SDARWS Update: Mark Bottolfson reported he will be attending the June 26, 2025 meeting in Deadwood.

Dakota Main Stem Project: Nothing new to report.

Executive Session A motion was made, seconded and carried to go into Executive Session at 7:45 p.m. Executive session was declared over at 7:56 p.m.

Unfinished Business:

Project Phase I: Manager Muilenburg requested approval for Winters Contracting Pay App #7. A motion was made, seconded and carried. Manager Muilenburg requested for an approval of Draw #18 subject to the final approval by DANR. A motion was made, seconded and carried.

Project Phase II: Manager Muilenburg and Leah Moe of Bartlett & West presented to the board the final Construction Manager-at-Risk (CMAR) candidates. A motion was made, seconded and carried to approve Journey Construction (A Journey Group Company), subject to final review and approval by DANR and SRF.

New Business: No new business.

Routine Office Business: Routine Office Business was approved by Unanimous Consent that included: One Drop Services; Twelve New Members and One Bad Debt.

Other Items for Discussion: None

Calendar of Events: Manager Muilenburg reviewed the calendar of events:

- June 25 – Retirement Party for Donna; 2:00 – 4:00 p.m., System Office
- July 4 – Closed for 4th of July
- July 22 – RW golf tournament
- July 29 – Regular meeting 7 p.m., System Office
- August 26 – Regular meeting 7 p.m., System Office

Supplemental Information: President Merrigan passed around a Thank You note from one of the scholarship recipients

Adjournment: A motion was made, seconded, and carried to adjourn at 9:13 p.m.