

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
April 28, 2025**

The Regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 6:58 p.m. by President Cody Merrigan at the System Office. Directors present: Jerry Buum, Pat Manning, Randy Ronning, Mark Bottolfson, Ken Kessler, Cody Merrigan, Kim Brandon, and Josh Wendling Absent excused: Kari Surprenant. Also present: Manager Steve Muilenburg, Office Manager, Donna Henriksen, Office Administrator, Peggy James, Elena and Jim Andrews, and Kylie and Travis Mockler.

Adopt Agenda: A motion was made, second, and carried to adopt the agenda.

Director Conflict with Agenda Items: None.

Minutes: Minutes of the March 25, 2025, regular Board meeting and the March 25, 2025 Board Summary were presented for approval. A motion was made, seconded, and carried to approve.

Visitors to Be Heard: None.

A motion was made and second carried to suspend the Rules and move to item 14A.

Scholarship Recipients: The Board recognized scholarship recipients Elena Andrews and Kylie Mockler with certificates.

Financial Statements: The March Financial Summary and allocations were reviewed by Manager Muilenburg. A motion was made, second and carried, to approve the five financial transfers. Items were completed on the checklist for the month. Manager Muilenburg noted that CD #1024 will renew on May 1, 2025 at 4.13% for seven months.

Check Register: Donna Henriksen reviewed the April Check Register and May Bills requiring pre-approval. A motion was made, second and carried, to approve payment of bills.

Manager's Report: Manager Muilenburg gave his monthly report. The Operators have been busy with new construction and service moves; the tie-in for Discovery Landing is done; Steve has met with North Sioux City regarding an interconnect, would be an emergency hookup but planning should be for future use or needs. Two new VFD's for the RO Skid have been replaced and operating in the Wynstone Plant. PM's have been completed at both treatment facilities. The Water Sales report for March was reviewed.

Legal Report: Mike McGill has been working on Phase II and the CMAR; he reviewed the City of Vermillion Agreement.

SDARWS Update: Mark Bottolfson reported from the April 3rd meeting in Pierre, fishing tournament is May 3rd and Steve Muilenburg did not attend the Managers Meeting so no updates.

Dakota Main Stem Project: Manager Muilenburg stated surveys and route studies are happening, he will have Brandi Sparks get more involved with this project.

Unfinished Business:

Project Phase I: A motion was made and seconded to sign Pay requests #10 and #13 for payment of Draw #16. Motion carried. The Greenfield tank foundation is done. GeoTek has drilled three

more holes at the Wakonda site. Elk Point is working to get on the state water plan. Winter Contracting has submitted claims to their insurance.

Projects Phase II: Manager Muilenburg reported that he is working with Bill Ranney to get the Archaeological Survey completed. Ten companies are interested in the CMAR project. Hope to advertise by the middle of May.

New Business:

Scholarship Recipients: See above

Clay County Fair: A motion was made, seconded and carried to donate \$250.00 to the Clay County Fair.

GIS Mapping: Manager Muilenburg explained a new GIS mapping tool and why the System would benefit to purchase them. A motion was made and seconded to purchase the new items and sell the Trimble currently being used. Motion carried.

Bank Signature Cards/Bank Access: A motion was made and seconded to authorize new employees to have access to the bank accounts. Motion carried. A motion was made and seconded to authorize the new officers and manager to execute the required Bank Signature Cards. Motion carried.

City of Vermillion Buy-Out: Mike McGill has reviewed a draft Agreement with the City of Vermillion for Buy-Out of an existing water service and given his approval. A motion was made and seconded to authorize the President and Secretary to sign the agreement with the City of Vermillion. Motion carried.

Executive Session: Not needed.

Routine Office Business: A motion was made seconded and carried to approve Routine Office Business including: No Drop Services, 12 new members, and no bad debts.

Other Items for Discussion: A recap of the Annual Meeting states it was a great meeting, would like to see it start earlier and announce the Scholarship winners at the next Annual Meeting.

Calendar of Events: Manager Muilenburg reviewed the calendar of events:

- May 3 – Fishing Tournament in Pierre
- May 26 – Office closed for Memorial Day Holiday
- May 27 – Next regular Board meeting, 7:00 pm, System Office
- June 25 – Retirement Party for Donna; 2:00 – 4:00 pm, System Office

Supplemental Information: Directors interested in the Golf Tournament are Josh and Ken.

Adjournment: A motion was made, second, and carried to adjourn at 8:40 p.m.