

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
May 27, 2021**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:00 p.m. by President Randy Huot at the System Office. Directors present were: Nick McKee, Pat Manning, Tim Irwin (via phone), Randy Ronning, Randy Huot, Mark Bottolfson, Ken Kessler, and Cody Merrigan. Dave Reiff, excused absence. Also present were: Manager Steve Muilenburg, and Office Manager Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda as presented.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: Minutes for the April 22, 2021 board meeting, Summary of the April 22 Board meeting, and minutes of the Long-Range Committee meeting were presented for approval. All were approved by Unanimous Consent.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The April Financial Summary, cash balances, and allocations were reviewed by Manager Muilenburg. A motion was made, seconded and carried to approve the five financial transfers. Some items on the Board Checklist were completed.

CHECK REGISTER: Donna Henriksen reviewed the May Check Register and June Bills requiring pre-approval. A motion was made, seconded and carried to approve payment of bills.

MANAGER'S REPORT: Manager Muilenburg presented the May Manager's Report. Data collectors are here; Irrigation system has plugged lines & fire hydrants are being repainted; have had more leaks on Highway 46, RO problems at Wynstone plant; summer helper has been hired. Steve reviewed the April Water Sales Report; water loss has dropped considerably.

LEGAL REPORT: None.

SDARWS UPDATE: Mark Bottolfson will be in Deadwood next week for Leadership Training on June 1 & 2 and SDARWS Board meeting on June 3rd.

2020 PROJECT UPDATE: Manager Muilenburg gave an update. Change Order #3 for AAS \$(56,016.62), Pay Request 4 to AAS for \$193,344.16, and Pay Request #5 to DW Proehl for \$10,234.77 were presented for approval. A motion was made, seconded, and carried to approve all three. The Project is about complete and there is extra funding still available. It was the Board's consensus to not do anything further at this time.

COVID-19 UPDATE: Manager Muilenburg presented information on magnetic door locks with keyless entry and a service window. A motion was made, seconded and carried to purchase only the door locks for now.

LEWIS & CLARK UPDATE: Steve Muilenburg reported that everything is moving in slow motion and we hope to have the RD funding package available by the June meeting.

ARPA: Manager Muilenburg reported that the State of SD will be receiving 1.36 billion dollars for the American Recovery Plan Act (ARPA). He has requested \$29 million on behalf of Clay RW for a new water plant, water tower, GSR, Spink Booster, etc.

RD FUNDING: Alison of RD continues to work on a funding package for Clay RW.

ROUTINE OFFICE BUSINESS: The Board approved all Routine Office Business by unanimous consent including: One Drop Service, 11 New Members, and no Bad Debts.

OTHER ITEMS FOR DISCUSSION – Steve reported to the Board that we are having problems with the Freightliner and about working remotely from home.

CALENDAR OF EVENTS: The following information was reviewed:

- May 31: Office closed for Memorial Day Holiday
- June 1 & 2 – Leadership Seminar in Deadwood
- June 3 – SDARWS Board Meeting in Deadwood
- June 24 – Long Range Planning Meeting – 6 p.m.
- June 24 – next regular Board meeting, 7:00 p.m., System Office

SUPPLEMENTAL INFORMATION: Annual Meeting thank you's.

ADJOURNMENT: Motion was made, seconded, and carried to adjourn at 8:33 p.m.