MINUTES
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
July 27, 2026

1. **Call to Order:** The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:00 p.m. by President Cody Merrigan at the System Office.

2. **Roll Call:** Directors present: Pat Manning, Cody Merrigan, Kim Brandon, Jerry Buum, Ken Kessler, Dick Ebert, Josh Wendling, and Mark Bottolfson. Excused Absent: Kari Surprenant

   Also present: General Manager, Steve Muilenburg, Office Administrator, Peggy James, Controller, Pam Lunning, and Angela and Lydia Anderson.

3. **Adopt Agenda:** Jerry Buum moved to approve the agenda, second by Kim Brandon. Motion carried unanimously.

4. **Director Conflict with Agenda Items:** None.

5. **Minutes:** Josh Wendling moved to approve the minutes of the June 22, 2026, Board meeting, second by Ken Kessler. Motion carried unanimously.

6. **Visitors to Be Heard:** Josh Wendling presented Lydia Anderson with her scholarship check.

7. **Financial Statements:** Josh Wendling moved to approve the June Financial Summary, and the five July Transfers as presented, with transfer #4 increasing to $23,200.00 moving forward the reminder of 2026, second by Mark Bottolfson. Motion carried unanimously. Jerry Buum moved to approve transfers #2026-39 & CH1#2026-06 as presented, second by Josh Wendling. Motion carried unanimously.

8. **Check Register:** Kim Brandon moved to approve the June Check Register and July Bills requiring pre-approval, second by Dick Ebert. Motion carried unanimously.

9. **Manager's Report:** Steve Muilenburg presented the June Manager's Report and the July water sales report.

10. **Legal Report:** Nothing to report.

11. **SDARWS Update**: Mark Bottolfson gave the board his report on the happenings with SDARWS.

12. **Dakota Main Stem Project:** Steve Muilenburg gave the board an update on the Dakota Main Stem Project.

13. **Unfinished Business**
    A. **Project Phase I:** Mark Bottolfson moved to approve Steve Muilenburg to sign Draw #27 in the amount of $502,343.64, subject to DANR approval, second by Dick Ebert. Motion carried unanimously. Ken Kessler moved to approve Cody Merrigan to sign the Change Order for Dakota Pump in the amount of $833.60, second by Kim Brandon. Motion carried unanimously. Jerry Buum moved to approve Cody Merrigan to sign Pay Requests #1 & #2 for Dakota Pump, second by Josh Wendling. Motion carried unanimously.
    B. **Project Phase II:** Ken Kessler moved to approve Steve Muilenurg to sign Draw #3 in the amount of $1,132,770.09, subject to DANR approval, second by Mark Bottolfson. Motion carried unanimously. Pat Manning moved to approve Cody Merrigan to sign Pay Request #3 for Journey in the amount of $1,087,999.96, second by Jerry Buum. Motion carried unanimously.

14. **New Business:** none.

15. **Routine Office Business:** Routine Office Business was approved by Unanimous Consent that included:
    A. Drop Services: Four
    B. New Members: Twenty
    C. Bad Debt: One

16. **Other Items for Discussion:** A discussion was made and decided to move the normal meeting times to 6:00 p.m.

17. **Calendar of Events:** Steve Muilenburg reviewed the calendar of events.

18. **Supplemental Information**: none.

19. **Adjournment**: Josh Wendling moved to adjourn the meeting at 8:07 p.m., second Ken Kessler.

RECORDED BY: Peggy James
ATTEST: Patricia Manning, Secretary