

**SUMMARY  
CLAY RURAL WATER SYSTEM, INC.  
BOARD OF DIRECTORS – REGULAR  
July 22, 2021**

**The regular meeting** of the Clay Rural Water System, Inc. Board of Directors was called to order at 6:58 p.m. by President Randy Huot at the System Office. Directors present were: Dave Reiff, Nick McKee, Pat Manning, Randy Ronning, Randy Huot, Mark Bottolfson, Tim Irwin, and Cody Merrigan. Ken Kessler participated via phone. Also present were: Manager Steve Muilenburg, Office Manager Donna Henriksen, and Brosz Engineering personnel, Nick Gillen, Chancy Shrake, and Deryn Beck.

**ADOPT AGENDA:** A motion was made, seconded and carried to adopt the Agenda as presented.

**DIRECTOR CONFLICT WITH AGENDA ITEMS:** None.

A motion was made and seconded to suspend the Rules and move to Item 13B. Motion carried.

**BROSZ ENGINEERING REPORT:** Nick, Chancy, and Deryn presented 3 options for a new Water Treatment Plant and upgrades to existing pipeline and storage.

**MINUTES:** Minutes for the June 24 2021 board meeting and Board Summary were presented for approval. Hearing no objection, they were both approved by unanimous consent.

**VISITORS TO BE HEARD:** None.

**FINANCIAL STATEMENTS:** The June Financial Summary, cash balances, and allocations were reviewed by Manager Muilenburg. A motion was made, seconded and carried to approve the four financial transfers. All items on the Board Checklist were completed.

**CHECK REGISTER:** Donna Henriksen reviewed the July Check Register and August Bills requiring pre-approval. A motion was made, seconded and carried to approve payment of bills.

**MANAGER'S REPORT:** Manager Muilenburg presented the July Manager's Report. SCADA control panels are in the design and build stage; June was a record month for irrigation sales; mapping updates will be done after construction work is done for this year; materials continue to be hard to get; several add-on's have been completed; Wynstone WTP was struck by lightning on July 14<sup>th</sup>. Several electrical components were destroyed and have had to be replaced. Discussion was held on what Clay Rural Water System's emergency response plan is if customers need to be notified of water outage. Steve reviewed the June Water Sales Report; water sales were way higher than projected for the month.

**LEGAL REPORT:** Manager Muilenburg reported that the Manager's had visited with representatives from Johnson, Thune, and Round's offices about the federal funding for infrastructure coming. A group of Manager's will be meeting with Governor Noem soon to discuss how the funds will be distributed.

**SDARWS UPDATE:** Mark Bottolfson stated his next Board meeting will be in September in Aberdeen. Steve reported on the Rural Water Golf Tourney.

**2020 PROJECT UPDATE:** Manager Muilenburg reported we are working on closing numbers with DGR on the pipeline.

**LONG RANGE COMMITTEE REPORT:** Chair, Dave Reiff, reviewed the meeting minutes. The Board would like to have DGR make a presentation on a new water plant and proposed system upgrades at the August 26<sup>th</sup> Board meeting. Another committee meeting will be set after that presentation.

**EAGLE SCOUT PROJECT REQUEST:** A request was reviewed from Douglas Sharples-Schmidt of Wakonda who is working on an Eagle Scout Project for the Wakonda Manor. He is going to build a visitation patio with shelter. A motion was made, seconded, and carried to donate \$500 toward this project.

**MJ DAL SIN ROOFING QUOTE:** A quote of \$3,200 was received from MJ Dalsin Roofing to make repairs to the Water Treatment Plant roof. A motion was made, seconded and carried to repair the roof for said quote.

**EXECUTIVE SESSION:** A motion was made and seconded to go into Executive Session at 10:08 p.m. Carried. Motion and second to leave Executive Session at 11:10 p.m. Carried.

**ROUTINE OFFICE BUSINESS:** The Board approved all Routine Office Business by unanimous consent including: One Drop Service, 19 New Members, and No Bad Debts.

**OTHER ITEMS FOR DISCUSSION – None.**

**CALENDAR OF EVENTS:** The following information was reviewed:

- August 12 – NRCS Meeting at System Office at 10 a.m.
- August 26 – Policy Review, 6 p.m., System Office
- August 26 – next Regular Board meeting, 7:30 p.m., System Office

**SUPPLEMENTAL INFORMATION:** None.

**ADJOURNMENT:** Motion was made, seconded, and carried to adjourn at 11:12 p.m.