

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
July 26, 2022

The regular board of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:00 p.m. by President Randy Huot at the System Office. Director's present were Dave Reiff, Pat Manning, Tim Irwin, Randy Huot, Randy Ronning, Mark Bottolfson, Cody Merrigan, and Ken Kessler. Absent excused, Nick McKee. Also present were Manager Steve Muilenburg, Office Manager Donna Henriksen, and Controller, Pam Lunning.

ADOPT AGENDA: A motion was made, second and carried to adopt the agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: The minutes of the meeting on June 28, 2022 and the Board Summary for June 28, 2022 was reviewed. Both were approved by unanimous consent.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The June Financial Summary was reviewed by Manager Muilenburg. Also reviewed was the Cost of Production, Debt Service, Comparative Info and Allocation of Costs. Four Financial Transfers were presented; a motion was made and second to approve. Motion carried. Items on the Financial checklist were reviewed.

CHECK REGISTER: Donna Henriksen reviewed the July Check Register and August Bills requiring approval. A motion was made, second and carried to approve payment of bills.

MANAGER'S REPORT: Manager Muilenburg presented the July Manager's Report. The Wynstone & Irrigation wells were inspected by Thein Well; waiting on final reports. Staff will attend the Field to Table meeting in Gayville on the 27th. The staff hopes to tour the Clark Rural Water treatment plant soon. We are awaiting the insurance check for storm damage. Discussion was held on the entities that have antennas on our water towers. Steve also discussed operations of the treatment plants, air permit inspections have been performed on both generators and misc. distribution work. The monthly water reports and leak reports were reviewed.

LEGAL REPORT: Mike McGill has been working on loan parity.

SDARWS UPDATE: Mark Bottolfson will not be able to attend the Sept. 1st SDARWS Board meeting. Steve Muilenburg reported on the Manager's Meeting; said it was a very good meeting and good discussions.

2020 PROJECT UPDATE: Manager Muilenburg reported that Dakota Pump is working on a final punch list and hope to have everything completed by August.

BROSZ ENGINEERING UPDATE/PROJECT: Steve reported that there will be landowner meetings on Wednesday and Thursday nights of this week at 7 p.m. Once easements are in place and funding ready; the Project should start moving quickly.

TOWER CONTRACTS: A motion was made and second to ask Nextlink to vacate the property due to equipment issues. Motion carried.

EXECUTE PLAN DOCUMENTS FOR FRINGE BENEFITS/BPAS: Fringe Benefits, the manager of our 401K retirement plan, has been taken over by Benefit Plans Administrative Services LLC or BPAS. A motion was made, second and carried to authorize the President to sign required documents.

COBANK ELECTION: The CoBank 2022 Director Election ballot has been received voting took place.

ROUTINE OFFICE BUSINESS: Routine Office Business was approved by unanimous consent; no Drop Services, 16 New Services, and no Bad Debts.

OTHER ITEMS FOR DISCUSSION: A letter was reviewed from a customer regarding service work.

CALENDAR OF EVENTS: The following information was reviewed:

- July 27 & 28 – Landowner Meetings at Clay RW Office, 7 p.m.
- August 23 – Policy Committee Meeting – 6 p.m., System Office
- August 23 – next regular Board meeting, 7:30 p.m., System Office

SUPPLEMENTAL INFORMATION: Information on Manager Evaluation was presented to the Board.

ADJOURNMENT: A motion was made, second and carried to adjourn at 9:34 p.m.