

**SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
August 26, 2021**

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:37 p.m. by President Randy Huot at the System Office. Directors present were: Dave Reiff, Nick McKee, Pat Manning, Randy Ronning, Randy Huot, Mark Bottolfson, and Ken Kessler. Cody Merrigan participated via phone. Absent excused was Tim Irwin. Also present were: Manager Steve Muilenburg, Office Manager Donna Henriksen, Nathan Brandenburg & Dan Nebelsick of DGR Engineering, Tom Hollingsworth, Rob Ganschow, Andy Ganschow, and Leanne Brown.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda as presented.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

A motion was made and seconded to suspend the Rules and move to Item 13A. Motion carried.

DGR ENGINEERING REPORT: Nathan Brandenburg and Dan Nebelsick presented options for a new Water Treatment Plant and upgrades to existing pipeline and storage.

MINUTES: A motion was made and seconded to approve the minutes and Board Summary of the July 22, 2021 board meeting. Motion carried.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The July Financial Summary, cash balances, and allocations were provided for review by Manager Muilenburg. A motion was made, seconded and carried to approve the three financial transfers. All items on the Board Checklist were completed.

CHECK REGISTER: Donna Henriksen reviewed the August Check Register and Sept. Bills requiring pre-approval. A motion was made, seconded and carried to approve payment of bills.

MANAGER'S REPORT: Manager Muilenburg briefly reviewed the August Manager's Report. The insurance claim has been submitted and approved for all the damage from the lightning strike at Wynstone on July 14th. Steve reviewed the July Water Sales Report; water sales are up and water loss is down.

LEGAL REPORT: Mike McGill has reviewed our contract with Wynstone in regards to the Irrigation Station.

SDARWS UPDATE: Mark Bottolfson has a meeting Sept. 2 in Aberdeen. Steve reported he is participating in a demographics/wage survey prepared by SDARWS.

2020 PROJECT UPDATE: Manager Muilenburg reported the servicemen are installing the antennas at the Beresford Tower and Coyote Plant. TGB's will be installed & operational the week of Sept. 27th.

- Change Order #2 for Alsen Booster to Dakota Pump in the amount of \$47,895 was presented. Motion was made, seconded and carried to approve.
- Pay Request #1 for Dakota Pump in the amount of \$118,099.85 was presented. Motion was made, seconded and carried to approve.

- Pay Request #5 (Final) for Abbott, Arne, Schwindt in the amount of \$43,546.09 was presented. Motion was made, seconded and carried to approve.

GAYVILLE-VOLIN BASEBALL FUNDRAISER REQUEST: A request was reviewed from Gayville-Volin Youth Baseball; they are raising money for new baseball fields. A motion was made, seconded and carried to donate \$500 to the Project.

WYNSTONE INSURANCE CLAIM: Manager Muilenburg reported that he has submitted a claim for damages at Wynstone in the amount of \$87,494.09, minus our \$1,000 deductible. Dave asked about our Emergency Response Plan; Steve needs assistance from SDARWS to get it printed out.

COBANK DIRECTOR ELECTION: The Board was presented information on the upcoming CoBank Election. A motion was made, seconded and carried to authorize President Randy Huot to cast the vote. A motion was made, seconded and carried to vote for Lisa Borgen.

EXECUTIVE SESSION: A motion was made and seconded to go into Executive Session at 9:55 p.m. to discuss contracts and personnel matters. Carried. Motion and second to leave Executive Session at 10:43 p.m. Carried. A motion was made and seconded to approve land purchase at asking price. Motion carried. A motion was made and seconded to approve Manager's 2021-2022 Salary effective August 12, 2021.

ROUTINE OFFICE BUSINESS: The Board approved all Routine Office Business by unanimous consent including: One Drop Service; 26 New Members; and No Bad Debts.

OTHER ITEMS FOR DISCUSSION –

- A Long-Range Planning meeting will be held Tuesday, Sept. 14 at 6:30 p.m. All Board members are encouraged to attend.
- Board Tour date will be selected at another time.

CALENDAR OF EVENTS: The following information was reviewed:

- September 6 – Office closed for Labor Day Holiday
- September 8-10 – Field to Table – we supply water. 623 kids & 25 teachers this year
- September 23 – next regular Board meeting; Policy at 6 p.m., Board at 7:00 p.m.

SUPPLEMENTAL INFORMATION:

- Eagle Scout Thank you's
- Clay County Fair Thank you

ADJOURNMENT: Meeting adjourned at 10:57 p.m. by unanimous consent.