

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
June 24, 2021

The regular meeting of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:02 p.m. by President Randy Huot at the System Office. Directors present were: Dave Reiff, Nick McKee, Pat Manning, Randy Ronning, Randy Huot, Mark Bottolfson, Ken Kessler, and Cody Merrigan. Tim Irwin, excused absence. Also present were: Manager Steve Muilenburg, and Office Manager Donna Henriksen.

ADOPT AGENDA: A motion was made, seconded and carried to adopt the Agenda as presented.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: Minutes for the May 27 2021 board meeting were presented for approval. A motion was made, seconded and carried to approve. The Board Summary for the May 27 Board meeting was presented for approval. A motion was made, seconded and carried to approve.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The May Financial Summary, cash balances, and allocations were reviewed by Manager Muilenburg. June Transfers: A motion was made, seconded and carried to approve the three financial transfers. Some items on the Board Checklist were completed.

CHECK REGISTER: Donna Henriksen reviewed the June Check Register and July Bills requiring pre-approval. A motion was made, seconded and carried to approve payment of bills.

MANAGER'S REPORT: Manager Muilenburg presented the June Manager's Report. Sensus upgrades are moving forward; Irrigation system has some plugging issues due to pond growth; working on adding new users, materials are at an all-time high and hard to get; membrane cleaning at Wynstone. Steve reviewed the May Water Sales Report; water loss is up for May.

LEGAL REPORT: Mike McGill has been reviewing a water contract for us.

SDARWS UPDATE: Mark Bottolfson attended the Board meeting in Deadwood; they worked on the Budget and discussed State retirement, AARP. Dave talked about the Leadership Training he and Mark had attended and encouraged all Directors to attend this worthwhile training.

2020 PROJECT UPDATE: Manager Muilenburg reported there is not much going on at this time; waiting for SCADA updates.

COVID-19 UPDATE: The door locks have arrived, but have not been installed yet.

LEWIS & CLARK UPDATE: The Board's consensus is to continue talks with a neighboring town, but to politely decline the other offers.

NEW HOOKUPS, SHORTAGE OF INVENTORY, & PLANT CAPACITY: Manager Muilenburg explained there are constant requests for new hookups. We have enough inventory to cover the current hookups, but may have to turn customers away if it becomes a problem to get materials.

EXECUTIVE SESSION: A motion was made, seconded and carried to go into Executive Session at 8:32 p.m. A motion was made, seconded and carried to exit Executive Session at 8:52 p.m.

ROUTINE OFFICE BUSINESS: The Board approved all Routine Office Business by unanimous consent including: One Drop Service, 20 New Members, and no Bad Debts.

OTHER ITEMS FOR DISCUSSION –

- A. Steve reported he has completed EPA compliance Reports.
- B. The Board would like to have a Tour in August (not the week of the 22nd)
- C. Evaluation of the Manager will be done in July

CALENDAR OF EVENTS: The following information was reviewed:

- July 5 – Office closed for Independence Day Holiday
- July 20 – SDARWS Golf Tournament
- July 21 – Manager’s Meeting in Sioux Falls
- July 22 – next regular Board meeting, 7:00 p.m., System Office

SUPPLEMENTAL INFORMATION: Long Range Committee will meet again on Tuesday, July 13th at 6 pm at the Wakonda office. Thank you’s were reviewed.

ADJOURNMENT: Motion was made, seconded, and carried to adjourn at 9:00 p.m.