

**SUMMARY  
CLAY RURAL WATER SYSTEM, INC.  
BOARD OF DIRECTORS – REGULAR  
JUNE 27, 2023**

**THE REGULAR MEETING** of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:00 p.m. by President Randy Huot at the System Office. Directors present: Dave Reiff, Tim Irwin, Jerry Buom, Pat Manning, Randy Ronning, Randy Huot, Mark Bottolfson, Ken Kessler, and Cody Merrigan. Also present: Manager Steve Muilenburg, Office Manager Donna Henriksen, and Chancey Shrake of Brosz Engineering.

**ADOPT AGENDA:** A motion was made, second and carried to adopt the revised Agenda, adding Item 13C.

**DIRECTOR CONFLICT WITH AGENDA ITEMS:** None.

**MINUTES:** Minutes of the May 23, 2023 board meeting were presented for approval. A motion was made, second and carried to approve. The Board Summary for May 23, 2023 was presented for approval. A motion was made, second, and carried to approve.

**VISITORS TO BE HEARD:** None.

A motion was made and second to suspend the rules and move to Item 12A – Projects Phase I & II. Motion carried.

**OLD BUSINESS:**

**PHASE I & II:** Chancey Shrake of Brosz Engineering gave the Board an update on the Project. Winter Brothers has pulled off the job for now to complete a job in Brookings; they will have about 6 weeks remaining when they return. They have two vaults to install (waiting for Dakota Pump to build) and tie in the services. 3D Digging is waiting on a bactee sample; should be done by end of the week or first week in July. CRWS would like to add 2-4 valve repairs to this Project.

On Phase II, still working on funding and struggling with balancing with the different income levels in each county. A motion was made and second to approve the following: Pay Requests; Draw #6 on Phase I in the amount of \$2,803,531.83; Draw #7 on Phase I in the amount of \$86,988.50; transfer of ARPA Funds to Project Checking to pay Draws, anticipated amount is \$2,214,573.77 (of which \$2,207,742.81 is ARPA & \$6,830.96 is the 5%). Motion carried.

A motion was made, second and carried to return to Item 7.

**FINANCIAL STATEMENTS:** The May Financial Summary and allocations were reviewed by Manager Muilenburg. A motion was made, second and carried to approve the five financial transfers. The Board completed Items on the Board Checklist. The ACH Threshold Limit needs to be increased at Premier Bank due to increased customers paying ACH. A motion was made and second to authorize Randy Huot and Randy Ronning to sign the document to increase limit. Motion carried.

**CHECK REGISTER:** Donna Henriksen reviewed the June Check Register and July Bills requiring pre-approval. A motion was made, second and carried to approve payment of bills.

**MANAGER'S REPORT:** Manager Muilenburg highlighted the June Manager's Report. Steve will be meeting with the Wynstone HOA to discuss the pond issues and cost of water provided to park, cul-de-

sacs, etc. He attended the Volin Town Board meeting; they need to get a release from B-Y Water before any more discussion can take place. The PFAS Lead Survey has been sent to all customers; this needs to be completed by October of 2024. Both Water Plants are pumping hard and keeping up, during peak demands, with the help of the Coyote Plant. The May Water Sales Report was reviewed.

**LEGAL REPORT:** Nothing to report.

**SDARWS UPDATE:** Mark Bottolfson attended a meeting June 8<sup>th</sup> in Deadwood. PFAS testing will take place in all Systems in the next 3 years. The RW Center is starting a fund drive; CoBank will match up to \$10,000.00. On the Legislative side, rural water is unable to get any of the extra ARPA funding. SD 811 has been dropped from the Public Utilities; they have a good GIS System at Texas 811. Ron Gillen is done as State President and is now a National Director. SDWARN issued a distress call on June 26<sup>th</sup> regarding a 14" line break for Ogalala.

**NEW BUSINESS:**

**Eagle Scout Project Requests**

**Wakonda Legion Tractor Pull Sponsorship Request**

Donation Requests were received from Will Pirak & Carter Barron for Eagle Scout Projects in Gayville, and from the Wakonda Legion for Tractor Pull Sponsor. A motion was made to donate to both; motion died for lack of a second.

**Surplus Truck & Trailer:** A motion was made and second to declare the truck & trailer as surplus. Motion carried. Advertising will take place in: the SE Star, the Leader-Courier, and the Broadcaster. Sealed bids will be opened at the July 25<sup>th</sup> Board meeting. Items can be bid separately or a combination of the two.

**ROUTINE OFFICE BUSINESS:** A motion was made and second to approve all Routine Office Business; motion carried. Business approved included two drop services, 21 new services, and one bad debt.

**OTHER ITEMS FOR DISCUSSION –** President Randy Huot handed out Manager Evaluations to the Directors, they are due back to Randy by July 11<sup>th</sup>. A motion was made and second to approve the Evaluation Committee of Randy Ronning, Ken Kessler, & Cody Merrigan. Motion carried.

**CALENDAR OF EVENTS:** The following information was reviewed by Steve Muilenburg:

- June 29 – Retirement reception for Ron Gillen, 3-5 p.m., Brosz Engineering, Mitchell
- July 4<sup>th</sup> – Office closed for the Holiday
- July 18 – SDARWS Golf Event
- July 19 & 20 – Manager's Meeting in Sioux Falls
- July 25 – next regular Board meeting, 7:00 p.m., System Office
- Sept. 25-27 – Water Pro
- Nov. 8 & 9 – Leadership Conference
- Jan. 9 – 11, 2024 – ATC, Pierre

**SUPPLEMENTAL INFORMATION:** The Board reviewed a thank you from scholarship recipient, Irelyn Fickbohm.

**ADJOURNMENT:** Meeting declared adjourned by unanimous consent at 9:13 p.m.